

GOVERNING BODY MEETING MINUTES

The meeting of the Governing Body is held as given below:

Academic Year	2014 - 15	Meeting No.	2
Venue	Board Room, NEC	Date & Time	31 st May 2014, 10.00 A.M.
List of members attended		The details with signatures are given in Annexure-I	

The Principal welcomed the gathering and introduced the external members. The board considered various items in the agenda and the deliberations are detailed below.

Item	Details
2.1	Approval of the minutes of the first Governing Body Meeting held on 20.07.2013
Details	The minutes of the first Governing Body Meeting was sent to all the members and no comments received. The GB approved the minutes of the first Governing Body Meeting.
2.2	Approval of the minutes of 2 nd Academic Council Meeting held on 13.05.2014
Details	<p>The GB discussed the minutes of the 2nd academic council meeting and the following suggestions were given by the members for consideration and implementation by the Academic Council and Board of Studies.</p> <p><u>Mr.Sujith Kumar, Infosys</u></p> <ol style="list-style-type: none"> 1. For the subject Language Competency Development(LCD) credit may be allotted if possible. 2. The syllabus may be modified based on the syllabus offered by corporate. 3. Parameters for evaluation for internal and external should be same. 4. Focus more on oral part since students are lagging only in oral part when they come for campus placement. <p><u>Mr.P.U.Jacob, Hexaware Technologies</u></p> <ol style="list-style-type: none"> 1. For our proposal of segregating the students based on the medium of instruction, he suggested to have it in the first year only. 2. For the subject Language Competency Development(LCD) credit may be allotted if possible. <p><u>Dr.Mehtab Alam</u></p> <ol style="list-style-type: none"> 1. Whatever the students are doing should be examined. 2. No course should be offered without a credit. <p>The GB approved the minutes of the 2nd academic council meeting.</p>
2.3	Approval of the minutes of 2 nd Finance Committee meeting held on 30.05.2014

	2.3.1 Minutes of Second Finance Committee meeting 2.3.2 Approval of Remuneration Claims for the year 2013-14 2.3.3 Budget Proposal for the academic year 2014-15
Details	The GB approved the minutes of the Second Finance Committee meeting.
2.4	Budget 2.4.1 Balance Sheet for the year 2012-13 2.4.2 Income & Expenditure Account for the year 2012-13 2.4.3 Budget Proposal for 2014-15
Details	The balance sheet and Income & Expenditure Account for the year 2012-13 were approved by the GB. The members suggested to increase the budget for faculty development in the proposed budget proposal for 2014-15. The GB approved the budget proposal for the year 2014-15.
2.5	Extension of Approvals 2.5.1 Extension of Approvals 2.5.2 University Affiliation 2.5.3 Sanctioned intake and student admissions for 2013-14 2.5.4 Proposals for Additional Intake
Details	2.5.1 The AICTE has given extension of approval and increase in intake for the year 2013-14 and recorded. 2.5.2 The Anna University has given extension of approval for the existing courses for the year 2014-15 and recorded. 2.5.3 The GB perused the admission of the students for various courses for the academic year 2013-14. The admissions were good and recorded. 2.5.4 The Managing trust in their resolution approved the following courses for applying to AICTE for the academic year 2014-15. i. ME Computer Science & Engineering from 18 to 36. ii. ME Structural Engineering from 18 to 24. The GB approved the proposal.
2.6	Faculty Positions 2.6.1 Availability of Faculty 2.6.2 List of Faculty Resigned: 2013-14 2.6.3 Recommendations of Faculty Selection Committee: 2014-15 2.6.4 Faculty Development - Conferences, Workshops & FDPs

	2.6.5 Faculty Achievement
Details	<p>2.6.1 The committee suggested to recruit Ph.D. holders and the importance must be given to the meritorious faculty and recorded.</p> <p>2.6.2 Fifteen faculty members submitted their resignation due to various reasons like marriage, spouse transfer and personal reasons. The members appreciated that the retention rate is high and recorded.</p> <p>2.6.3 The GB approved the recommendations of the faculty selection committee.</p> <p>2.6.4 The conduction and participation of faculty members in conference, workshops and FDPs were perused and recorded.</p> <p>2.6.5 The faculty achievements were perused and recorded.</p>
2.7	<p>Student Development Activities</p> <p>2.7.1 Student Development Activities</p> <p>2.7.2 Student Placement Details</p> <p>2.7.3 Result statistics of Autonomous Examinations held during 2013-14</p> <p>2.7.4 Examination Malpractices - Action Taken</p> <p>2.7.5 Discipline Issues</p>
Details	<p>2.7.1 The following new initiatives were presented</p> <ul style="list-style-type: none"> i. FLEXIBLE FACULTY SELECTION SCHEME(FFS) ii. Course Based Learning, Project Based Learning iii. HOT – Higher Order Thinking – Questions iv. Proctor Scheme v. Quality Circle vi. Technology in classrooms vii. Video lectures Lab sessions viii. Credit points for Extra Curricular Activities <p>The members suggested to give orientation to the proctors to sustain the initiative and to use best communicator for recording the Lab Video lectures.</p> <p>2.7.2 The placement statistics was presented and recorded. The members suggested to identify the interest of the students towards entrepreneurship, Higher education and placement can be done in the first year itself and training can be given accordingly.</p> <p>2.7.3 The result statistics of the first semester autonomous UG and PG courses were placed before the GB and recorded.</p>
2.8	Grant in Aid Received

Details	
2.9	Details of court case with the Government, AICTE, etc.,
Details	NIL
2.10	Any other matter
Details	<p>Members suggested the following points.</p> <ul style="list-style-type: none"> • Anti-sexual Harassment cell can be started in the college with one outside person and 5 internal members. • Career mapping of each student can be done and proctor has very important role. • More number of HRs can be produced from the college so that they will serve as a brand ambassador for the college. • The students can be motivated to undergo civil service exams, study in abroad and obtaining scholarship for higher studies. • Faculty members can register in Coursera and MOOC to enhance teaching and learning.

The Principal proposed vote of thanks to the Chairman and the members of the board and cordially invited them for the next meeting.


PRINCIPAL