

NANDHA ENGINEERING COLLEGE, ERODE – 638 052

(An Autonomous Institution, Affiliated to Anna University Chennai and
Approved by AICTE New Delhi)

Minutes of the 5th meeting of the Governing Body held on 01.11.2017

Name of the Body	Governing Body
Meeting No.	05
Date & Time	01.11.2017, 09.30 AM
Venue	Board Room Nandha Engineering College Erode - 638 052

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(An Autonomous Institution, Affiliated to Anna University Chennai and approved by AICTE New Delhi)

Minutes of the Meeting (MoM)

5th Governing Body held on 01st November 2017

The fifth meeting of the Governing Body was held on 01.11.2017 by 09.30 am at Board Room, Nandha Engineering College, Erode. The list of members attended the meeting is enclosed in Annexure I.

The Governing body considered various items in the agenda and the deliberations are detailed below:


Item 5.01	Welcome & Introduction of Members
	Dr. N. Rengarajan, Principal welcomed all the members and introduced the new members of the Governing council
Item 5.02	Confirmation of the minutes of the 4 th Governing Body Meeting held on 30.07.2016
Discussion	Dr. N. Rengarajan, Principal read out the minutes of the 4 th meeting of Governing Body (GB) held on 30.07.2016
Resolution	Noted the contents of the minutes of the 4 th meeting of the GB and resolved to approve the MoM
Item 5.03	To approve the action taken report (ATR) [Annexure – II]
Discussion	The Action Taken Report was placed before the members. GB members appreciated the efforts taken by the college to implement the suggestions
Resolution	Action Taken Report (ATR) of the last GB was noted by the members and approved the ATR
Item 5.04	Approval of the minutes of 5 th Academic Council Meeting held on 16.06.2017
Discussion	Noted the contents of the minutes of the 5 th meeting of the Academic council
Resolution	Resolved to approve the minutes of 5 th Academic Council Meeting
Item 5.05	Approval of the minutes of 6 th and 7 th Finance committee meetings
Discussion	Principal read out the content of the 6 th and 7 th Finance committee meeting minutes
Resolution	The GB approved the minutes of the 6 th and 7 th Finance Committee meetings
Item 5.06	Budget
	5.06.01 Budget sanctioned and utilized for 2016 - 2017
	5.06.02 Budget proposal 2017 - 2018
Discussion	Noted the budget sanctioned and utilized for 2016-17 and the proposed budget for the year 2017-18
Resolution	The GB approved the Budget sanctioned and utilized for 2016-17 and the budget proposal for the year 2017-18
Item 5.07	Approval of faculty appointments and relieving
Discussion	<ul style="list-style-type: none">✓ The list of Faculty members appointed after the last meeting was placed before the members<ul style="list-style-type: none">▪ New faculty members appointed during the academic year 2017-18 : 15✓ The list of faculty members left after the last meeting was placed before the members.<ul style="list-style-type: none">▪ Number of faculty members relieved during the academic year 2016-17 : 11
Resolution	The GB approved the appointment and relieving of faculty members

Item 5.08	Affiliation Details	
	5.08.01	AICTE Extension of Approvals
	5.08.02	Anna University Affiliation
	5.08.03	New Courses
Discussion	Principal informed the AICTE Extension Approvals, Anna University affiliation to the programmes offered by the college for the academic year 2017-18 and new programmes started during the academic year 2017-18	
	<ul style="list-style-type: none"> ▪ Dr. N. Vasudevan (AU nominee) asked the intake, admission details of the two new courses ▪ He also suggested to check availability of Agriculture Engineering related industries for student's industrial visit 	Principal presented the following: ✓ Agriculture Engineering.: Sanctioned:60; Admitted:60 ✓ Chemical Engineering: Sanctioned:60; Admitted:57 ✓ The industries are identified and available in Coimbatore
	GB members appreciated the college for starting two new programmes from the academic year 2017-18 namely B.E., Agriculture Engineering and B.Tech. Chemical Engineering	
Resolution	Resolved to record the approvals by AICTE and Anna University, and ratified the proposal of starting new Courses	
Item 5.09	NBA Accreditation	
Discussion	GB members appreciated the efforts taken by the college for getting NBA Accreditation for Civil, Computer Science & Engineering and Electronics & communication Engineering programmes	
Resolution	Resolved to record the accreditation by NBA	
Item 5.10	Preparation of Autonomous renewal	
Discussion	Principal informed the expiry date (up to 2017-18 academic year) of first cycle of autonomous and the current preparation work for the renewal of autonomous status	
Resolution	Noted the progress and resolved to record the status	
Item 5.11	Honours and Achievements	
Discussion	Principal presented the Honours and Achievements of the Institution as given below: ✓ Civil and Mechanical Engineering students were honored with Ultra Tech Award, Best Task Killer Award respectively ✓ 1850 Students have participated and won 342 prizes in various co-curricular events ✓ 397 Students have participated and won 188 prizes in various extra-curricular events GB members appreciated the efforts taken by the Institution for the Honours and Achievements	
Resolution	Noted and resolved to record the achievements	
Item 5.12	Faculty Activities	
	5.12.01	Publications
	5.12.02	Faculty Development - Conferences, Workshops & FDPs
	5.12.03	Consultancy & Grant in Aid Received

Discussion	Principal presented the Publications, Conferences, Workshops & FDPs conducted and Consultancy work undertaken & Grant in Aid received during the academic year 2016-17 Dr. N. Vasudevan (AU nominee) suggested <ul style="list-style-type: none"> ✓ to have close interaction with industry for confidence building among faculty members ✓ to see the scope of utilizing industry experts for delivering guest lectures and consultancy works 	
Resolution	Noted and recorded the faculty activities	
Item 5.13	Academic Initiatives	
Discussion	R17 and features incorporated State Govt. nominee Dr. P. Thamarai appreciated the summer track options in the regulations R17 for reappearing/lack of attendance students	
	<ul style="list-style-type: none"> ✓ Dr. N. Vasudevan (AU nominee) asked the duration and assessment pattern of summer track 	<ul style="list-style-type: none"> ✓ Principal clarified that the duration of course is 28 days and assessments are as like regular courses (CATs, online test, Assignments/Tutorials/Quiz)
	<ul style="list-style-type: none"> ✓ UGC nominee Dr. Mehtab Alam asked about the duration, way of conducting and evaluation of one credit courses. He also suggested motivating the students to do online courses offered by foreign universities. Further, he suggested evolving a strategy for improving the students' performance who have less than 7.50 CGPA ✓ Mr. Charles Goodwin, Location Head HR, Royal Cyber Inc., appreciated the new course Human Values which was included in the R17 curriculum. Further, he suggested to create more opportunities for students to learn industrial practices by frequent industrial visits (atleast eight kind of industries during their course of study) 	
Resolution	Resolved to approve R17 regulation and features	
Item 5.14	Co-curricular and Extracurricular Activities	
Discussion	Principal presented the details of club activities which were conducted as a part of "Co-curricular and Extracurricular Activities". Also, he highlighted the list of projects exhibited by the students during Innovation day	
Resolution	Recorded the details of club activities under Co-curricular and Extracurricular Activities	
Item 5.15	Academic performance of students	
Discussion	Principal presented the academic performance of the year 2016-17. GB members appreciated the efforts taken for the achievements of results	
Resolution	Noted the results of the year 2016-17.	
Item 5.16	Any other items :	
Discussion	<ul style="list-style-type: none"> ✓ Shashikanth Jayaraman, CEO, Hex Advisory (P) Ltd congratulated Nandha Institutions for their 25th year of service and he insisted to study the journey undertaken to reach the current level. He also stressed to prepare an action plan for the forthcoming years keeping infrastructure, faculty development in terms of academic research / consultancy / industry interaction and reward systems. Further, he suggested to frame the policies for retaining quality faculty members as priority components to take the institution to next level 	

	<p>✓ Mr. Chandrashekar Chenniappan, Head of Human Resources - India Lebara appreciated the existing faculty appraisal system and suggested setting a threshold score in the faculty appraisal against the current average score. He asked the reasons for following yearly appraisal and informed to study the feasibility of having continuous appraisal system for faculty members. He also advised to share the student's feedback with faculty members</p> <p>✓ Dr. N. Vasudevan (AU nominee)</p> <ul style="list-style-type: none"> ▪ Suggested ensuring the reliability of feedback given by students before taking any actions since the lenient faculty may get more score than the faculty members doing their works honestly ▪ Suggested to have a continuous track of placed students and make use of them for college development activities. ▪ Suggested to give more focus on knowledge, skill and industry interaction <p>✓ Shashikanth Jayaraman appreciated the options for studying different languages in addition to regular academics. Also suggested to motivate students to study one international language during their course of study. Further, he suggested instilling the interest on entrepreneurship among students by sharing success stories of entrepreneurs</p>
	VOTE OF THANKS
Item 5.17	Dr. M. Easwaramoorthi, Professor and Dean / Mechanical Engineering proposed the vote of thanks

Date: 03.11.2017


 Dr. N. Rengarajan
 (Ex-officio Member & Principal)

ANNEXURE - I
LIST OF MEMBERS OF GOVERNING BODY

Academic Year	2016-17	Meeting No.	5
Venue	Board Room, NEC	Date & Time	01.11.2017, 09.30 AM

Sl.No.	Members	Representation
1	Thiru.V.Shanmugan, B.Com Chairman, Sri Nandha Educational Trust	Management
2	Mrs. S. Banumathi, Member, Sri Nandha Educational Trust	Management
3	Thiru S.NandhaKumar Pradeep M.B.A, Secretary, Sri Nandha Educational Trust	Management
4	Thiru S. Thirumoorthi B.P.T. Secretary, Nandha Educational Institutions	Management
5	Dr. S. P. Viswanathan, Advisor, Nandha Educational Institutions	Management
6	Dr. S. Arumugam, Chief Executive Officer, Nandha Educational Institutions	Management
7	Dr. M. Easwaramoorthi, Professor & Dean, Department of Mechanical Engineering, Nandha Engineering College, Erode	Faculty Nominated by Principal
8	Dr. C. Siva, Professor & Head, Department of Information & Technology, Nandha Engineering College, Erode	Faculty Nominated by Principal
9	Shashikanth Jayaraman Principal Advisor & CEO, Hex Advisory (P) Ltd., Chennai	Industry Nominee
10	Mr. Charles Goodwin, Location Head HR, Royal Cyber Inc., Chennai	Invited Industry Nominee
11	Mr. Chandrashekar Chenniappan, Head of Human Resources - India Lebara, Chennai	Invited Industry Nominee
12	Dr. Mehtab Alam, Professor, Department of Civil Engineering, Faculty of Engineering & Technology, Jamia Millia Islamia, New Delhi - 110025	UGC Nominee
13	Dr. P. Thamarai, Principal (FAC), Government College of Engineering, Settikarai, Dharmapuri.	State Government Nominee
14	Dr. N. Vasudevan, Professor, Centre for Environmental Studies, CEG Campus, Anna University Chennai 600 025	University Nominee
15	Dr. N. Rengarajan, Principal, Nandha Engineering College, Erode	Ex-officio Member

ANNEXTURE - II
ACTION TAKE REPORT

Action Taken Report (ATR) on 4th Governing Body meeting (30.07.2016)		
S. No	Suggestions	Action taken
1	Item 4.06: <ul style="list-style-type: none"> • R&D budget is low • Utilization of the fund allotted for sports is low 	R& D Allotted: <ul style="list-style-type: none"> • 2016-2017 – 10 Lakhs • 2017-2018 – 15 Lakhs Sports Fund Allotted: <ul style="list-style-type: none"> • 2016-2017 – 04.20 Lakhs Sports Fund Utilized: <ul style="list-style-type: none"> • 2016-2017 – 05 Lakhs
2	Item. 4.14: <ul style="list-style-type: none"> • Motivating the students to appear for GATE, civil services and engineering services. • Compare the autonomous results with University result 	Students are trained by TIME Institute <ul style="list-style-type: none"> • GATE • Higher Education • Competitive Exam Academic Result comparison of 2016 & 2017 batch <ul style="list-style-type: none"> • 2016 Batch – 84 % • 2017 Batch – 89 %
3	Item. 4.15: <ul style="list-style-type: none"> • Starting Academic staff College to enhance the performance of faculty members • Need based program for industry • Complete automation of the college. 	<ul style="list-style-type: none"> • Center for Learning and Development (CLD) • Faculty Industry Education (FINE) – 43 Faculty trained under this initiative • Currently using smart camp for basic needs, Since it is not supporting the CBCS features, new automation software is approved
4	Item. 4.16: <ul style="list-style-type: none"> • To increase Internal Revenue Generation (IRG) by doing consultancy activities. • Language training to Tamil medium students 	Consultancy Work <ul style="list-style-type: none"> • Rs.3,80,050/- in 2016-2017 • Rs. 3,65,555 /- in 2015-2016 Soft Skills course is included in curriculum. Extended hours for Language Lab Newspaper reading in library


Dr. N. Rengarajan
Principal