



# NANDHA ENGINEERING COLLEGE

(AUTONOMOUS)

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

ERODE – 638 052 TAMILNADU

Email : [principal@nandhaengg.org](mailto:principal@nandhaengg.org) Mobile : 73737 12234

## STUDENT MENTORING SYSTEM

Mentors serve as a thought partner for students on their academic journeys and empower students to become autonomous learners and agents of their own change. A well structured mentoring system exists in Nandha Engineering College (autonomous). A faculty mentor is assigned with approximately 15-20 students.

### **The mentor system aims to**

- Develop a friendly relationship between the mentor and the mentee.
- Improve the academic atmosphere by allowing students to seek mentors for both educational and personal advice.
- Increase student understanding and support for career preparation by encouraging them to pursue campus placement, higher education, and entrepreneurship.
- Provide guidance and support to help students enhance their academic performance.

### **Ongoing Process**

- The HOD and class advisors allocate approximately 15-20 mentees to one mentor at first year level. The assigned mentor is responsible to help the students till their graduation.
- Mentors play a vital role in enhancing the students' academics consistently. The students are benefited by the continuous expert guidance of the mentors.
- The mentor- mentee meeting is convened thrice in a semester. Apart from the meeting, the mentors will continuously monitor, counsel, guide and motivate the mentees.
- Based on the information collected during interactions and observation the faculty analyzes the students performance and involvement in academics including their attendance, theory courses, practical courses, communication skills, placement training programs, competitions. Further, Certification courses, industry training programs, Industrial visit, internships and the student's interest and involvement in other activities like NSS, sports, club activities etc. are assessed.



  
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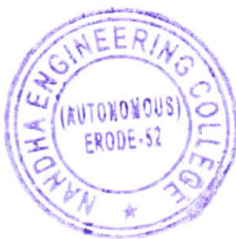
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- The students' academic and personal grievances are identified. In academic related issues, the mentors identify the slow and fast learners based on their performance in the class tests and Continuous Assessment Tests. Remedial actions are suggested through their subject teachers concerned.
- The fast learners are continuously guided and motivated for their career opportunities, competitive examinations and for doing higher studies.
- Mentors contact parents to update their wards' performance in academic as well as non academic process.
- Challenges are common amongst the students. The capacity to face them and to achieve success needs motivation. Motivation is provided through constant encouragement by the mentors. Mentors help to resolve, avoid potential problems, help students to blossom and realize their true potential.
- The students with challenging problems are taken for psychologist's counseling in person. The eccentric students are identified and counseled by the Psychologist. Feedback is obtained from both the students and mentors after counseling by the Psychologist and the proctors monitor their students continuously.



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**The main focus areas of the mentor and functions are described as follows**

## **Professional Guidance**

- Encouraging students to attend technical workshops, hands-on training programmes, and symposiums which will improve their practical and research skills. Selected students receive industry-based training in order to improve their employability.
- Motivate students to submit their ideas as posters or oral presentations at various symposiums.
- Mentors assist students in selecting the project that will provide practical exposure.

## **Academic Guidance**

- Academic calendars, academic schedules, and e-learning materials are shared.
- Identify students who have poor attendance and counsel them in the presence of the HOD to help them improve their attendance.
- Focus on academically struggling students by giving extra reading materials, example questions with solutions, and remedial programmes.

## **Career Advancement**

- Students are encouraged and guided to register with professional groups such as IEEE, ISTE, and others in order to raise awareness and expand their knowledge of various activities and state-of-the-art research.
- Encourage and support students to enroll in online certification courses in order to reinforce and expand their qualifications for academic advancement and to stay current with recent technology.
- The training and placement cell organizes campus recruitment drives and provides career counseling and other training. Assist students in preparing their resumes for job applications and other opportunities.

## **Laboratory Specific**

- Advise sporadic students to attend lab classes on a regular basis and finish backlog experiments within designated extra hours.



  
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## 360 Development

- Encourage and support students' holistic development through participation in literary, cultural, and sports activities, professional society activities, and inter-institutional activities that help students develop leadership qualities, decision-making abilities, team spirit, socio-psychological awareness, and shape them into intellectually integrated individuals.

## Personal development

- Regular interaction, meditation workshops, and other specialized workshops / activities are organized to empower and equip individual students to counter and manage with physical, emotional, mental, social, and environmental obstacles.
- Mentor and HOD engage in family/peer counseling to build students' interpersonal ties and to improve their grades.

## Entrepreneurs / Start up

- Students are encouraged to choose entrepreneur as their career and to become a job producer rather than a job seeker.
- Students are educated on the importance of both employability and entrepreneurship abilities.

## Industry Interaction

- Interaction and counseling is provided to students on a regular basis in order to bridge the gap between industry and institute.

## Co-Curricular Activities

- Encourage students to engage in one or more activities planned by the student affairs cell in order to develop leadership and interpersonal skills.

## Placements

- Inform students on the current state of their specific domain industries and provide information on qualifying criteria and essential abilities.



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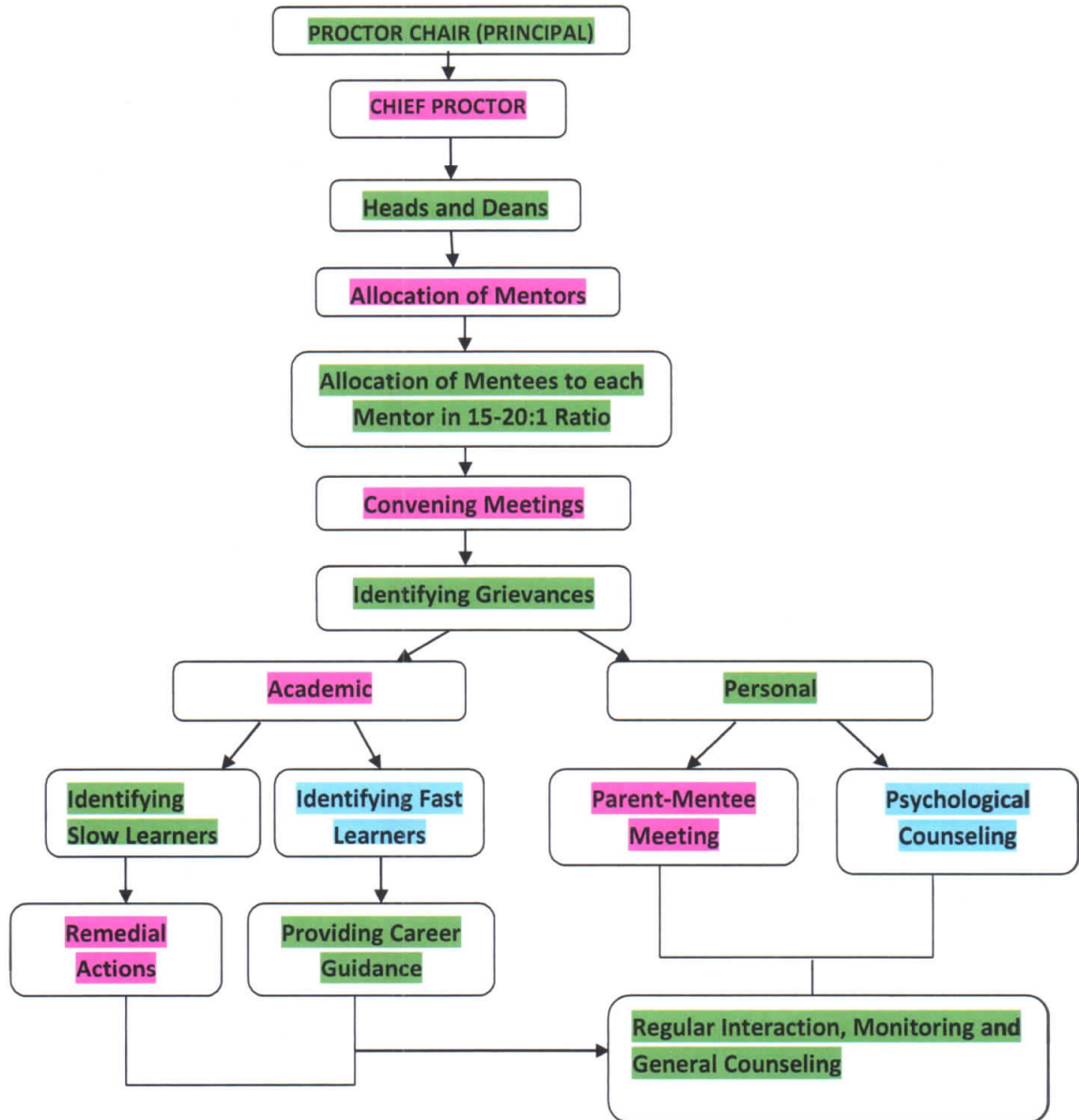
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## PROCESS FLOW OF MENTORING SYSTEM



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## PLACEMENT POLICY

### Role

- Through individual counselling and group sessions, students are assisted in developing / clarifying their academic and career interests, as well as their short and long-term goals.
- Maintaining and updating the student database on a regular basis
- Maintaining a company database and forming strategic partnerships for campus recruitment
- Obtaining information about upcoming employment fairs as well as other related job postings.
- Coordinating with business firms to learn about their needs and recruitment opportunities
- Identifying the goals and expectations of business in order to assist them in finding the best candidates
- Organizing student pre-placement training, workshops, and seminars
- At the end of the fourth and sixth semesters, assisting students with industrial training.
- Providing information and activities to help people plan their careers.
- Providing a link between students, alumni, and the job market
- Assisting students in securing jobs in reputable companies

### Career Guidance

- Posting information about competitive and industrial career opportunities on departmental bulletin boards.
- Inform students about government job prospects and off-campus recruitment drives.
- Organizing motivational speeches.
- Identifying centric students and providing counselling by Psychologists..
- Organizing Workshops on Expectation Management
- Organizing Personality Development Workshops
- Conducting Programs for Imbibing Skills

### Training & Development

Keeping in view the industry requirements, the training curriculum is designed for preparing the students for entry-level Graduate Engineer Trainees



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