# NANDHA ENGINEERING COLLEGE

#### (AUTONOMOUS)

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

ERODE - 638 052 TAMILNADU

## ACADEMIC AND ADMINISTRATIVE AUDIT 2021 - 2022

| Name of the Department            | Chemical Engineering       |
|-----------------------------------|----------------------------|
| Name & Designation of Auditor - 1 | Dr.E.K.Mohanraj/Prof/CIVIL |
| Name & Designation of Auditor - 2 | Mr.G.Prabhakaran/AP/ECE    |
| Name & Designation of Auditor - 3 | Mr.M.Srinevasan/AP/ECE     |
| Date of Audit                     | 11.08.2022 & 12.08.2022    |

S. femily IQAC Coordinator



Principal Nandha Engineering College (Autonomous) Erode - 638 052.

### INTERNAL QUALITY ASSURANCE SYSTEM

AUDIT REPORT

DEPARTMENT OF

AGRICULTURAL ENGINEERING.

**ACADEMIC AUDIT: 1** 

ACADEMIC YEAR: 2021 -2022

DATE: 20-5-2022

| S.No. | Name of theFile                                      | Available<br>Yes/No | Remarks (if any)                     |
|-------|--|---------------------|--------------------------------------|
| 1.    | Class Log Book                                       | yes.                |                                      |
| 2.    | Course File  | yes.                |                                      |
| 3.    | Academic Calendar and Plan                           | yes.                |                                      |
| 4.    | Exam Coordinator Files                               | yes.                |                                      |
| 5.    | Industrial Visit File                                |                     |                                      |
| 6.    | Inplant Training File                                | yes.                |                                      |
| 7.    | Internships  | yes.                |                                      |
| 8.    | Weak Student Analysis & improvements                 | yes:                | For Batch 2017-21 and 2018-22011 and |
| 9.    | Bright Student Analysis and action taken             |                     | Action taken report missing.         |
| 10.   | Parent-Teacher Meeting File & ATR                    | yes.                | 1100.0                               |
| 11.   | Class Committee Meeting & ATR                        | yes.                |                                      |
| 12.   | Laboratory Files, Sample record                      |                     |                                      |
| 13.   | Student Exit Survey                                  | yes.                |                                      |
| 14.   | Alumni Survey  | Yes                 |                                      |
| 15.   | Employer Survey                                      | yes.                |                                      |
| 16.   | Bridge Courses for Lateral Entry Students            | yes.                |                                      |
| 17.   | Bridge Courses for Non- Computer Science<br>Students | yes.                |                                      |
| 18.   | Department Minutes File                              | yes.                |                                      |
| 19.   | Students Feedback on faculty - Analysis & ATR        | ves.                |                                      |
| 20.   | Association File                                     | yes.                |                                      |
| 21.   | Student Record/ Blue card                            | yes                 | Partially filled                     |

|     | Association File  | yes    | San Dall Filler   |
|-----|---|--------|-------------------|
| 21. | Student Record/ Blue card   | yes    | partially filled. |
| 22. | Student Proctoring File/ Counseling file & ATR  | yes.   |                   |
| 23. | Students Project details (Inhouse and industry project)   | yes.   |                   |
| 24. | Industry supported Laboratory & Utilization   | A M    |                   |
| 25. | Academic & Industrial Seminar organized   | yes.   |                   |
| 26. | Research & Development activities   | N71.   |                   |
| 27. | Workload (Course handling, Academic and<br>administrative role in department and Institute<br>level) and Time Table | yes.   |                   |
| 28. | Faculty student ratio, cadre calculation, Faculty<br>list and Subject Allotment File                                | yes.   |                   |
| 29. | Department Library File   | yes.   |                   |
| 30. | Faculty PhD details   | yes.   |                   |
| 31. | Research Centre File with supervisors details   | YO NA. |                   |
| 32. | Seed money file   | yes.   |                   |
| 33. | Publications / Presented by the faculty members   | yes.   |                   |
| 34. | Publications / Presented by the students  | yes.   |                   |
| 35. | Students Placement and Training file  | yes.   |                   |
| 36. | Entrepreneur Details  | yes    |                   |
| 37. | Professional Society membership and activities  | yes.   | A421-22 Misseng.  |
| 38. | Newsletter / Magazine   | yes    | Ay21-22 Missing.  |
| 39. | Programmes attended by faculty member   | yes.   |                   |
| 40. | Programmes attended by Non Teaching staff   | 4 1211 |                   |
| 41. | Programmes attended by the students   | yes    |                   |
| 42. | Awards and Appreciation – Faculty & Staff   | yes    |                   |
| 43. | Awards and Appreciation – Students  | yes    |                   |
| 44. | Benefits from the Management for the faculty<br>members and non teaching staff                                      | yes.   |                   |
| 45. |   | PIL    |                   |
| 46. |   | yes.   |                   |
| 47. |   | yes.   |                   |
| 48. |   | yes.   |                   |
| 49. |   | yos.   |                   |

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| 50.  | Language electives  | yes.   |                          |            |   |            |
|------|---|--------|--------------------------|------------|---|------------|
| 51.  | Add/ Drop Courses - Exemption   | yes-   |                          |            |   |            |
| 52.  | Student Technical Seminar file  | yes.   |                          |            |   |            |
| 53.  | Industrial training for Faculty   | 490 S. |                          | 100        |   |            |
| 54.  | Student Scholarship Details (including NST)   | yes.   |                          |            | TRACTOR   |            |
| 55.  | Continuous Assessment Test Analysis with CO   | yes.   |                          |            |   |            |
| 56.  | End Semester Exam Result Analysis (with and without backlogs) and Steps for Improvement   | yes.   | Steps s                  | 504        | Zutrosemen.   | 2 11135/10 |
| 57.  | CAT & End Semester Exam Question Papers   | yes.   |                          | Land and a |   |            |
| 58.  | MoU   | yes    |                          |            |   |            |
| 59.  | AU Affiliation- Lab Requirements  | yes    | The second second second | 5-10 May   |   |            |
| 60.  | Communication/Circulars from other Institutions   | yes    |                          | (17) W     |   |            |
| 61.  | Circular File   | yes.   |                          | 1-16-12-2  |   |            |
| 62.  | Extra curricular Activities(NSS, NCC, Sports  | yes.   |                          |            |   |            |
| 63.  | - INT AIDTEL Courses  | Yes.   |                          |            |   |            |
| 64.  | Ending Proposals  | yes.   |                          |            |   |            |
| 65.  |   | yes.   | and the second           | -          | <u>21 </u>  |            |
| 66.  | Department action plan  | Yes    |                          |            |   |            |
| 67.  |   | yes.   |                          | -          |   |            |
| 68   | The A Descriptions  | te vo  |                          |            | and the state of the second |            |
| 69   |   | yes    |                          |            |   |            |
| 70   |   | yes    |                          |            |   |            |
| 71   | 10 11 10  | yes.   | A meter manual second    |            |   |            |
| 71   |   | yes    |                          |            |   |            |
| 73   | PAC and DAB   | yes    |                          | -          | CHARTER STORE   |            |
|      | <ol> <li>Attainment calculation for all the batches upto<br/>previous semester</li> </ol> | yes.   |                          |            |   |            |
| 7    | 5. Alumni details and activities organized  | Ye.s.  |                          |            |   |            |
|      | 6. Internal Audit Reports   | yes    |                          | 100 100    |   |            |
| 0.20 | 7. Project to Product Development   | bes.   |                          | the second |   |            |

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| 78. | Working Models   | yes. |                      |
|-----|--|------|----------------------|
| 79. | Research laboratories  | po.  |                      |
| 80. | Faculty Performance Appraisal and<br>Development System                    | yes. |                      |
| 81. | Students admission (community wise, gender wise, GQ/MQ) with DOTE approval | yes. |                      |
| 82. | Visitors Book  | yes  |                      |
| 83. | Budget File  | yes  |                      |
| 84. | Petty Cash Register  | yes. |                      |
| 85. | Maintenance Record (System/ AC/ Printer<br>Refilling)                      | yes. |                      |
| 86. | NBA and NAAC Accreditation Reports, ATR<br>and improvements                | 40.  |                      |
| 87. | Anna University and AICTE Documents  | yes. |                      |
| 88. | Department Specific Clubs  | yen. |                      |
| 89. | Infra structure facilities & ICT tools available                           | ves. |                      |
| 90. | Individual Faculty Profile   | yes  | partially available. |
| 91. | Examly reports   | yes  |                      |
| 92. | Seminar file   | yes. |                      |
| 93. | Academic Audit and ATR   | Ves- |                      |
| 94. | department   | yas. |                      |
| 95. | Celebration of Commemorative days in the department                        | 20   |                      |
| 96. |  | yes. |                      |
| 97. |  | yes. |                      |

& Malitor K. P. Department HoD



S. S. Mille 20.5.22 IQAC Coordinator

#### INTERNAL QUALITY ASSURANCE SYSTEM

AUDIT REPORT

DEPARTMENT OF -----

ALBOS

**ACADEMIC AUDIT: 1** 

ACADEMIC YEAR: 2021 -2022

DATE: 20.05.2022

| S.No. | Name of theFile                                      | Available<br>Yes/No | Remarks (if any)   |
|-------|--|---------------------|--|
| 1.    | Class Log Book                                       | Yes                 | and the second |
| 2.    | Course File  | tes                 |  |
| 3.    | Academic Calendar and Plan                           |                     |  |
| 4.    | Exam Coordinator Files                               | 445                 |  |
| 5.    | Industrial Visit File                                | 6 -                 | NA   |
| 6.    | Inplant Training File                                | ×                   | . NA   |
| 7.    | Internships  | Yes                 |  |
| 8.    | Weak Student Analysis & improvements                 | 40                  |  |
| 9.    | Bright Student Analysis and action taken             | yes                 |  |
| 10.   | Parent-Teacher Meeting File & ATR                    | YES                 |  |
| 11.   | Class Committee Meeting & ATR                        | Yes                 |  |
| 12.   | Laboratory Files, Sample record                      | Yes                 |  |
| 13.   | Student Exit Survey                                  | 1-                  | N.A.   |
| 14.   | Alumni Survey  | -                   | NA   |
| 15.   | Employer Survey                                      | 40                  | NA   |
| 16.   | Bridge Courses for Lateral Entry Students            | yes                 |  |
| 17.   | Bridge Courses for Non- Computer Science<br>Students | Yes                 |  |
| 18.   |  | yes                 |  |
| 19.   | Students Feedback on faculty – Analysis & ATR        |                     | NA   |
| 20.   | Association File                                     | yes                 |  |
| 21.   | Student Record/ Blue card                            | yes                 |  |

| 22. | Student Proctoring File/ Counseling file & ATR  | 40   |      |
|-----|---|------|------|
| 23. | Students Project details (Inhouse and industry project)   | l    | NA   |
| 24. | Industry supported Laboratory & Utilization   |      | AA   |
| 25. | Academic & Industrial Seminar organized   | ges  |      |
| 26. | Research & Development activities   | l    | AG   |
| 27. | Workload (Course handling, Academic and<br>administrative role in department and Institute<br>level) and Time Table | Y 53 |      |
| 28. | Faculty student ratio, cadre calculation, Faculty<br>list and Subject Allotment File                                | Yes  |      |
| 29. | Department Library File   |      | NA   |
| 30. | Faculty PhD details   |      | NA   |
| 31. | Research Centre File with supervisors details   |      | NA   |
| 32. | Seed money file   |      | NA   |
| 33. | Publications / Presented by the faculty members   |      | IV A |
| 34. | Publications / Presented by the students  | yes  |      |
| 35. | Students Placement and Training file  | V    | NA   |
| 36. | Entrepreneur Details  |      | NA   |
| 37. | Professional Society membership and activities  |      | NA   |
| 38. | Newsletter / Magazine   | -    |      |
| 39. | Programmes attended by faculty member   | Yes  |      |
| 40. | Programmes attended by Non Teaching staff   | -    | NA   |
| 41. | Programmes attended by the students   | MED  |      |
| 42. | Awards and Appreciation – Faculty & Staff   | yes  |      |
| 43. | Awards and Appreciation – Students  | yes  |      |
| 44. | Benefits from the Management for the faculty<br>members and non teaching staff                                      | yes  |      |
| 45. | Consultancy activities  |      | NA   |
| 46. | Innovations by the Faculty in<br>Teaching and Learning  | Y10. |      |
| 47. | Project based Learning  | 700  |      |
| 48. | One Credit Course   | Yes  |      |
| 49. | Value added courses   |      | NA   |
| 50. | Language electives  |      | NA   |
| 51. | Add/ Drop Courses - Exemption   |      | N M  |

| 52. | Student Technical Seminar file   | Yes  |     |
|-----|--|------|-----|
| 53. | Industrial training for Faculty  | yes  |     |
| 54. | Student Scholarship Details (including NST)  | yes  |     |
| 55. | Continuous Assessment Test Analysis with CO attainment calculation and ATR                                   | Yes  |     |
| 56. | End Semester Exam Result Analysis (with and without backlogs) and Steps for Improvement                      | Yes  |     |
| 57. | CAT & End Semester Exam Question Papers  | yes  |     |
| 58. | MoU  | YES  |     |
| 59. | AU Affiliation- Lab Requirements   | -    |     |
| 60. | Communication/Circulars from other Institutions  | TES  |     |
| 61. | Circular File  | yes  |     |
| 62. | Extra curricular Activities(NSS, NCC, Sports and cultural Events)  | yes  |     |
| 63. | Self-Learning Facilities (NPTEL, Coursera,)  | yes  |     |
| 64. | Funding Proposals  |      | NA  |
| 65. | Industry Institution Partnership (PALS, Nalaiya<br>Thiran, etc)  |      | NA  |
| 66. | Department action plan   | yes  |     |
| 67. | Academic schedule for Department – including all association activities                                      | yes  |     |
| 68. | Department Handout & Brouchers   | Yes  |     |
| 69. | Elective details   |      | NA  |
| 70. | Website Updation   | yes  |     |
| 71. | Regulations, Curriculum and Syllabus   | yes  |     |
| 72. | Board of Studies – Minutes, Attendance,<br>Feedback on curriculum by students, alumni,<br>parents & teachers | Yes  |     |
| 73. | PAC and DAB  | yrs  |     |
| 74. | Attainment calculation for all the batches upto previous semester  | Yes  |     |
| 75. | Alumni details and activities organized  | c    | r a |
| 76. | Internal Audit Reports   | yrs. |     |
| 77. | Project to Product Development   | V    | NA  |
| 78. | Working Models   |      | NA  |
| 79. | Research laboratories  |      | NA  |

| 80. | Faculty Performance Appraisal and<br>Development System                       | -   |  |
|-----|---|-----|--|
| 81. | Students admission (community wise, gender<br>wise, GQ/MQ) with DOTE approval | Yes |  |
| 82. | Visitors Book   | Ves |  |
| 83. | Budget File   | Yes |  |
| 84. | Petty Cash Register   | Yis |  |
| 85. | Maintenance Record (System/ AC/ Printer<br>Refilling)                         | yes |  |
| 86. | NBA and NAAC Accreditation Reports, ATR and improvements                      | Yes |  |
| 87. | Anna University and AICTE Documents   | Vis |  |
| 88. | Department Specific Clubs   | Ves |  |
| 89. | Infra structure facilities & ICT tools available                              | yes |  |
| 90. | Individual Faculty Profile  | Vis |  |
| 91. | Examly reports  | Ves |  |
| 92. | Seminar file  | yes |  |
| 93. | Academic Audit and ATR  | yes |  |
| 94. | Best Practices and Distinctiveness of the department                          | Vis |  |
| 95. |   | Yes |  |
| 96. | Innovations by the Faculty in<br>Teaching and Learning                        | Ve  |  |
| 97. |   | Yes |  |

d' Auditor

Department HoD

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S. Amille 15/22 IQAC condinator 15/22

### INTERNAL QUALITY ASSURANCE SYSTEM

#### AUDIT REPORT

DEPARTMENT OF BIOMEDICAL ENGINEERING

**ACADEMIC AUDIT: 1** 

ACADEMIC YEAR: 2021 -2022

DATE: 20-05-2022

| S.No. | Name of theFile                                      | Available<br>Yes/No | Remarks (if any)  |
|-------|--|---------------------|---|
| 1.    | Class Log Book                                       | Yes                 |   |
| 2.    | Course File  | Yes                 |   |
| 3.    | Academic Calendar and Plan                           | Yes                 |   |
| 4.    | Exam Coordinator Files                               | Yes                 | in the second |
| 5.    | Industrial Visit File                                | Yes                 |   |
| 6.    | Inplant Training File                                | NO                  |   |
| 7.    | Internships  | Yes                 |   |
| 8.    | Weak Student Analysis & improvements                 | Yes                 | weed to add few more counselling photos   |
| 9.    | Bright Student Analysis and action taken             | Yes                 | The is and you note componing provide   |
| 10.   | Parent-Teacher Meeting File & ATR                    | Yes                 |   |
| 11.   | Class Committee Meeting & ATR                        | Yes                 |   |
| 12.   | Laboratory Files, Sample record                      | Yes                 |   |
| 13.   | Student Exit Survey                                  | No                  |   |
| 14.   | Alumni Survey  | NO                  | NA  |
| 15.   | Employer Survey                                      | NO                  |   |
| 16.   | Bridge Courses for Lateral Entry Students            | Yes                 |   |
| 17.   | Bridge Courses for Non- Computer Science<br>Students | yes                 |   |
| 18.   | Department Minutes File                              | Yes                 |   |
| 19.   | Students Feedback on faculty – Analysis & ATR        | Yes                 |   |
| -20.  | Association File                                     |                     |   |
| 21.   | Student Record/ Blue card                            |                     |   |

| 20. | Association File  | Yes |                                       |
|-----|---|-----|---------------------------------------|
| 21. | Student Record/ Blue card   | Yes | Deminance article visit for prochees  |
| 22. | Student Proctoring File/ Counseling file & ATR  | Yes | Empioninge outside visit for prochees |
| 23. | Students Project details (Inhouse and industry project)   | Yes |                                       |
| 24. | Industry supported Laboratory & Utilization   | NO  |                                       |
| 25. | Academic & Industrial Seminar organized   | Yes |                                       |
| 26. | Research & Development activities   | Yes |                                       |
| 27. | Workload (Course handling, Academic and<br>administrative role in department and Institute<br>level) and Time Table | Yes |                                       |
| 28. | Faculty student ratio, cadre calculation, Faculty<br>list and Subject Allotment File                                | Yes |                                       |
| 29. | Department Library File   | Y98 |                                       |
| 30. | Faculty PhD details   | Yes |                                       |
| 31. | Research Centre File with supervisors details   | No  |                                       |
| 32. | Seed money file   | Yes |                                       |
| 33. | Publications / Presented by the faculty members   | yes |                                       |
| 34. | Publications / Presented by the students  | yes |                                       |
| 35. | Students Placement and Training file  | Yes |                                       |
| 36. | Entrepreneur Details  | No  | NA                                    |
| 37. | Professional Society membership and activities  | Y03 |                                       |
| 38. |   | Yes |                                       |
| 39. | Programmes attended by faculty member   | Yes |                                       |
| 40. |   | Yes |                                       |
| 41. |   | Yes |                                       |
| 42. |   | Yes |                                       |
| 43. | Awards and Appreciation – Students  | Y08 |                                       |
| 44. |   | Yes |                                       |
| 45. |   | Y98 |                                       |
| 46. |   | Yes |                                       |
| 47  |   | Yes |                                       |
| 48  |   | Yes |                                       |
| 40  |   | Yes |                                       |

| 50. | Language electives   | Yes |   |
|-----|--|-----|---|
| 51. | Add/ Drop Courses - Exemption  | Yes |   |
| 52. | Student Technical Seminar file   | Yes |   |
|     | Industrial training for Faculty  | Yes |   |
| 54. | Student Scholarship Details (including NST)  | Yes |   |
| 55. | Continuous Assessment Test Analysis with CO attainment calculation and ATR                                   | Yes |   |
| 56. | End Semester Exam Result Analysis (with and without backlogs) and Steps for Improvement                      | Yes |   |
| 57. | CAT & End Semester Exam Question Papers  | Yes | Constant of the second s |
|     | MoU  | Yes |   |
| 59. | AU Affiliation- Lab Requirements   | yes |   |
| 60. | Communication/Circulars from other Institutions  | Yes |   |
| 61. | Circular File  | Yes |   |
| 62. | Extra curricular Activities(NSS, NCC, Sports<br>and cultural Events)   | Yes |   |
| 63. | Self-Learning Facilities (NPTEL, Coursera,)  | Yes |   |
| 64. | Funding Proposals  | Yes |   |
| 65. | Industry Institution Partnership (PALS, Nalaiya<br>Thiran, etc)  | Yes |   |
| 66. | Department action plan   | Yes |   |
| 67. | Academic schedule for Department – including<br>all association activities                                   | Yes |   |
| 68. | Department Handout & Brouchers   | Yes |   |
| 69. | Elective details   | Yes |   |
| 70. | Website Updation   | Yes |   |
| 71. | Regulations, Curriculum and Syllabus   | Yes |   |
| 72. | Board of Studies – Minutes, Attendance,<br>Feedback on curriculum by students, alumni,<br>parents & teachers | Yes |   |
| 73. | PAC and DAB  | Yes |   |
| 74. | Attainment calculation for all the batches upto<br>previous semester   | Yes |   |
| 75. | Alumni details and activities organized  | *No |   |
| 76. | Internal Audit Reports   | Yes |   |
| 77. | Project to Product Development   | NO  | product development under process   |

| 78. | Working Models   | NO  |  |
|-----|--|-----|--|
| 79. | Research laboratories  | NO  |  |
| 80. | Faculty Performance Appraisal and<br>Development System                    | Yes |  |
| 81. | Students admission (community wise, gender wise, GQ/MQ) with DOTE approval | Yes |  |
| 82. | Visitors Book  | yes |  |
| 83. | Budget File  | Yes |  |
| 84. | Petty Cash Register  | Yes |  |
| 85. | Maintenance Record (System/ AC/ Printer<br>Refilling)                      | Yes |  |
| 86. | NBA and NAAC Accreditation Reports, ATR and improvements                   | Alo |  |
| 87. | Anna University and AICTE Documents  | Yes |  |
| 88. | Department Specific Clubs  | No  |  |
| 89. | Infra structure facilities & ICT tools available                           | Yes |  |
| 90. | Individual Faculty Profile   | Yes |  |
| 91. | Examly reports   | Yes |  |
| 92. | Seminar file   | Yes |  |
| 93. | Academic Audit and ATR   | Yes |  |
| 94. | Best Practices and Distinctiveness of the department                       | Yes |  |
| 95. | Celebration of Commemorative days in the department                        | Yes |  |
| 96. | Innovations by the Faculty in<br>Teaching and Learning                     | yes |  |
| 97. | Content beyond the syllabus  | Yes |  |

Nop Auditor

Depattment HoD

Dr.M. MUTHURUMAR

Dr. P. SUKUMAR



S. Kewile



### INTERNAL QUALITY ASSURANCE SYSTEM

AUDIT REPORT

DEPARTMENT OF <u>Chemical Engineering</u>

**ACADEMIC AUDIT: 1** 

ACADEMIC YEAR: 2021 -2022

DATE: 20-5-2022

| S.No. | Name of theFile                                      | Available<br>Yes/No | Remarks (if any)               |
|-------|--|---------------------|--------------------------------|
| 1.    | Class Log Book                                       | yes                 |                                |
| 2.    | Course File  | yes                 |                                |
| 3.    | Academic Calendar and Plan                           | ves                 |                                |
| 4.    | Exam Coordinator Files                               | ves                 |                                |
| 5.    | Industrial Visit File                                | 7                   |                                |
| 6.    | Inplant Training File                                | yes                 |                                |
| 7.    | Internships  | yes                 |                                |
| 8.    | Weak Student Analysis & improvements                 | ves                 | 7 separate file to be Maintain |
| 9.    | Bright Student Analysis and action taken             | 428                 | Jefurne 3/10 to be Marilan     |
| 10.   | Parent-Teacher Meeting File & ATR                    | Ver                 | )                              |
| 11.   | Class Committee Meeting & ATR                        | Ves                 |                                |
| 12.   | Laboratory Files, Sample record                      |                     |                                |
| 13.   | Student Exit Survey                                  | yes<br>Yes<br>Yes   |                                |
| 14.   | Alumni Survey  | Vee                 |                                |
| 15.   | Employer Survey                                      | Ves                 |                                |
| 16.   | Bridge Courses for Lateral Entry Students            | Ves                 |                                |
| 17.   | Bridge Courses for Non- Computer Science<br>Students | NA                  |                                |
| 18.   | Department Minutes File                              | yes                 |                                |
| 19.   | Students Feedback on faculty - Analysis & ATR        | ves                 |                                |
| 20.   | Association File                                     |                     |                                |
| 21.   | Student Record/ Blue card                            | 403<br>403          |                                |

| 20. | Association File  | yes  |                        |
|-----|---|------|------------------------|
| 21. | Student Record/ Blue card   | yes  |                        |
| 22. | Student Proctoring File/ Counseling file & ATR  | ges  |                        |
| 23. | Students Project details (Inhouse and industry project)   | yes  |                        |
| 24. | Industry supported Laboratory & Utilization   | NA   |                        |
| 25. | Academic & Industrial Seminar organized   | NO   |                        |
| 26. | Research & Development activities   | yes  |                        |
| 27. | Workload (Course handling, Academic and<br>administrative role in department and Institute<br>level) and Time Table | yes  |                        |
| 28. | Faculty student ratio, cadre calculation, Faculty<br>list and Subject Allotment File                                | yes  |                        |
| 29. | Department Library File   | yes  |                        |
| 30. | Faculty PhD details   |      |                        |
| 31. | Research Centre File with supervisors details   | 428  |                        |
| 32. | Seed money file   | yes  |                        |
| 33. | Publications / Presented by the faculty members   | yes  | 3 Index to be Included |
| 34. | Publications / Presented by the students  | yes  | g Indene de de Tres    |
| 35. | Students Placement and Training file  | yes  |                        |
| 36. | Entrepreneur Details  | 1    |                        |
| 37. | Professional Society membership and activities  | yes  |                        |
| 38. | Newsletter / Magazine   | yes  |                        |
| 39. | Programmes attended by faculty member   | 408  |                        |
| 40. | Programmes attended by Non Teaching staff   | .105 |                        |
| 41. | Programmes attended by the students   | yes  |                        |
| 42. | Awards and Appreciation - Faculty & Staff   | Jes  |                        |
| 43. | Awards and Appreciation - Students  | yes  |                        |
| 44. | Benefits from the Management for the faculty<br>members and non teaching staff                                      | NO   |                        |
| 45. |   | yes  |                        |
| 46. |   | yes  |                        |
| 47. |   | yes  |                        |
| 48  |   | yas  |                        |
| 49  |   | fee. |                        |

| 50. | Language electives  | NA   |                               |
|-----|---|------|-------------------------------|
| 51. | Add/ Drop Courses - Exemption   | - NP |                               |
| 52. | Student Technical Seminar file  | yes  |                               |
| 53. | Industrial training for Faculty   | yes  |                               |
| 54. | Student Scholarship Details (including NST)   | 1    |                               |
| 55. | Continuous Assessment Test Analysis with CO attainment calculation and ATR              | yes  |                               |
| 56. | End Semester Exam Result Analysis (with and without backlogs) and Steps for Improvement | yes  |                               |
| 57. | CAT & End Semester Exam Question Papers   | yas  |                               |
| 58. | MoU   | Yes  |                               |
| 59. | AU Affiliation- Lab Requirements  | yes  | Activities > Include yearning |
| 60. | Communication/Circulars from other Institutions   | ips  |                               |
| 61. | Circular File   | Lios |                               |
| 62. | Extra curricular Activities(NSS, NCC, Sports<br>and cultural Events)                    | yest |                               |
| 63. | Self-Learning Facilities (NPTEL, Coursera,)   | yes  |                               |
| 64. | Funding Proposals   |      |                               |
| 65. | Industry Institution Partnership (PALS, Nalaiya<br>Thiran, etc)                         | NB   |                               |
| 66. | Department action plan  | yes  |                               |
| 67. |   | Mes  |                               |
| 68. |   | yer  |                               |
| 69. |   | yer  |                               |
| 70. | Website Updation  | yes  |                               |
| 71  | Regulations, Curriculum and Syllabus  | yes  |                               |
| 72  |   | yes  |                               |
| 73  |   | yes  |                               |
| 73  |   | NA   |                               |
| 75  |   | NO   |                               |
| 76  |   | Nes  |                               |
| 77  |   | NA   |                               |

| 78. | Working Models  | NA  |                             |
|-----|---|-----|-----------------------------|
| 79. | Research laboratories   | NA  |                             |
| 80. | Faculty Performance Appraisal and<br>Development System                       | yes |                             |
| 81. | Students admission (community wise, gender<br>wise, GQ/MQ) with DOTE approval | yes |                             |
| 82. | Visitors Book   | yes |                             |
| 83. | Budget File   | ves |                             |
| 84. | Petty Cash Register   | yes |                             |
| 85. | Maintenance Record (System/ AC/ Printer<br>Refilling)                         | yes |                             |
| 86. | NBA and NAAC Accreditation Reports, ATR and improvements                      | NA  |                             |
| 87. | Anna University and AICTE Documents   | yes |                             |
| 88. | Department Specific Clubs   | NA  |                             |
| 89. | Infra structure facilities & ICT tools available                              | yes | 2ct tools -> to be Included |
| 90. | Individual Faculty Profile  | ves |                             |
| 91. | Examly reports  | yes |                             |
| 92. | Seminar file  | yes |                             |
| 93. | Academic Audit and ATR  | ves |                             |
| 94. | Best Practices and Distinctiveness of the department                          | ND  |                             |
| 95. | Celebration of Commemorative days in the department                           | NO  |                             |
| 96. | Innovations by the Faculty in<br>Teaching and Learning                        | NO  |                             |
| 97. | Content beyond the syllabus   | NO  |                             |

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## INTERNAL QUALITY ASSURANCE SYSTEM

#### AUDIT REPORT

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DEPARTMENT OF <u>Civil Engineering</u>

**ACADEMIC AUDIT: 1** 

ACADEMIC YEAR: 2021 -2022

DATE: 20.05.2012

| S.No. | Name of theFile                                      | Available<br>Yes/No | Remarks (if any)               |  |
|-------|--|---------------------|--------------------------------|--|
| 1.    | Class Log Book                                       | Yes                 | NIL                            |  |
| 2.    | Course File  | Yes                 | NIL                            |  |
| 3.    | Academic Calendar and Plan                           | YES                 | NIL                            |  |
| 4.    | Exam Coordinator Files                               | Yes                 | N/L_                           |  |
| 5.    | Industrial Visit File                                | Yes                 | Add Industry Perions feedback. |  |
| 6.    | Inplant Training File                                | Yes.                |                                |  |
| 7.    | Internships  | Yes.                |                                |  |
| 8.    | Weak Student Analysis & improvements                 | Yes                 | / NIL U                        |  |
| 9.    | Bright Student Analysis and action taken             | Yes                 | ANIL ANIL                      |  |
| 10.   | Parent-Teacher Meeting File & ATR                    | yes                 |                                |  |
| 11.   | Class Committee Meeting & ATR                        | Yen                 | NIL                            |  |
| 12.   | Laboratory Files, Sample record                      | Yes                 | NIL                            |  |
| 13.   | Student Exit Survey                                  | Yes                 |                                |  |
| 14.   | Alumni Survey  | Yes                 | NIL                            |  |
| 15.   | Employer Survey                                      | Yes                 | NIL COLOURS DES LA LINE        |  |
| 16.   | Bridge Courses for Lateral Entry Students            | Yes.                | Nort [Queries can be added]    |  |
| 17.   | Bridge Courses for Non- Computer Science<br>Students | ND                  | Include outcomes.              |  |
| 18.   | Department Minutes File                              | yes.                | NIL .                          |  |
| 19.   | Students Feedback on faculty - Analysis & ATR        | Yes                 |                                |  |
| 20.   | Association File                                     | yes                 | MIL                            |  |
| 21.   | Student Record/ Blue card                            | Yes                 | NIL                            |  |

| 20. | Association File  | Yes | NIL                                       |
|-----|---|-----|---|
| 21. | Student Record/ Blue card   | yes | MIL                                       |
| 22. | Student Proctoring File/ Counseling file & ATR  | Yes | NIL                                       |
| 23. | Students Project details (Inhouse and industry project)   | Yes | More Industry priented projects are encou |
| 24. | Industry supported Laboratory & Utilization   | Yes |   |
| 25. | Academic & Industrial Seminar organized   | Yes | NIL                                       |
| 26. | Research & Development activities   | yes | NIL                                       |
| 27. | Workload (Course handling, Academic and<br>administrative role in department and Institute<br>level) and Time Table | Yes | NIL                                       |
| 28. | Faculty student ratio, cadre calculation, Faculty list and Subject Allotment File                                   | Yes | NIL                                       |
| 29. | Department Library File   | Yes | NIL                                       |
| 30. | Faculty PhD details   | Yes | NIL                                       |
| 31. | Research Centre File with supervisors details   | yes | NIL                                       |
| 32. | Seed money file   | yes | MIL                                       |
| 33. | Publications / Presented by the faculty members   | Yes | NIL                                       |
| 34. | Publications / Presented by the students  | Yei | NIL                                       |
| 35. | Students Placement and Training file  | Yes | JNPI L                                    |
| 36. | Entrepreneur Details  | Yes | Include GIST bill (24 pomible)            |
| 37. | Professional Society membership and activities  | yes | NEL                                       |
| 38. | Newsletter / Magazine   | yes | MIL                                       |
| 39. | Programmes attended by faculty member   | yes | NIL                                       |
| 40. | Programmes attended by Non Teaching staff   | Yes | NIL                                       |
| 41. | Programmes attended by the students   | yes | NIL                                       |
| 42. | Awards and Appreciation - Faculty & Staff   | yes | pp1 L_                                    |
| 43. | Awards and Appreciation – Students  | Yes | NIL                                       |
| 44. | Benefits from the Management for the faculty<br>members and non teaching staff                                      | Yes | NIL                                       |
| 45. | Consultancy activities  | Yes | NIL                                       |
| 46. |   | Yes | NIL                                       |
| 47. |   | Yes | NIL                                       |
| 48. | One Credit Course   | yes | NIL                                       |
| 49. | Value added courses   | yes | NIL                                       |

|     | Language electives  | -    |                                  |
|-----|---|------|----------------------------------|
| 51. | Add/ Drop Courses - Exemption   | Yes  | NIL                              |
| 52. | Student Technical Seminar file  | 408  | NIL                              |
| 53. | Industrial training for Faculty   | Yes  | feedback about haining.          |
| 54. | Student Scholarship Details (including NST)   | Yes  | NIL                              |
| 55. | Continuous Assessment Test Analysis with CO attainment calculation and ATR              | Yes  | NIL                              |
| 56. | End Semester Exam Result Analysis (with and without backlogs) and Steps for Improvement | Yes  | NIL                              |
| 57. | CAT & End Semester Exam Question Papers   | Yes  | file Number 55.                  |
| 58. | MoU   | Tes  | NIL                              |
| 59. | AU Affiliation- Lab Requirements  | yes  | NIL                              |
| 60. | Communication/Circulars from other Institutions   | Yes  | NIL                              |
| 61. | Circular File   | Yes  | NIL                              |
| 62. | Extra curricular Activities(NSS, NCC, Sports<br>and cultural Events)                    | Yes  | NIL                              |
| 63. | Self-Learning Facilities (NPTEL, Coursera,)   | Yes  | NIL                              |
| 64. | Funding Proposals   | yes  | NIL                              |
| 65. | Industry Institution Partnership (PALS, Nalaiya<br>Thiran, etc)                         | Yes  | NIL [only PALS]                  |
| 66. | Department action plan  | Yes  | NIL                              |
| 67. | Academic schedule for Department – including<br>all association activities              | Yes. | NIL.                             |
| 68. | Department Handout & Brouchers  | yes  | NIL                              |
| 69. | Elective details  | Yes  | NIL                              |
| 70. | Website Updation  | Yer  | MIL                              |
| 71. | Regulations, Curriculum and Syllabus  | Yes  | NUL                              |
| 72. |   | Yes  | NIL                              |
| 73. |   | Yes  | NIL                              |
| 74. |   | Yes  | NIL                              |
| 75. |   | Jes  | NIL                              |
| 76. |   | Yes  | NIL                              |
| 77. |   | yes  | Separate file bas to maistained. |

| 78. | Working Models   | Yes |       |
|-----|--|-----|-------|
| 79. | Research laboratories  | 103 | NIL   |
| 80. | Faculty Performance Appraisal and<br>Development System                    | Yes | NIL   |
| 81. | Students admission (community wise, gender wise, GQ/MQ) with DOTE approval | yes | NIL   |
| 82. | Visitors Book  | Yes | NU    |
| 83. | Budget File  | Yer |       |
| 84. | Petty Cash Register  | Yes | NIL   |
| 85. | Maintenance Record (System/ AC/ Printer<br>Refilling)                      | Yes | NIL   |
| 86. | NBA and NAAC Accreditation Reports, ATR and improvements                   | yes | NIL   |
| 87. | Anna University and AICTE Documents  | Yes |       |
| 88. | Department Specific Clubs  | Yes | NIL   |
| 89. | Infra structure facilities & ICT tools available                           | Yes | NIL   |
| 90. | Individual Faculty Profile   | Yes | NIL   |
| 91. | Examly reports   | Yes | NIL   |
| 92. | Seminar file   | Yes | NIL   |
| 93. | Academic Audit and ATR   | Yes | INI L |
| 94. | Best Practices and Distinctiveness of the department                       | Yes | NIL   |
| 95. | Celebration of Commemorative days in the department                        | Yes | NIL   |
| 96. | Innovations by the Faculty in<br>Teaching and Learning                     | Yes |       |
| 97. | Content beyond the syllabus  | Yes | NIL   |

Auditor

Department HoD

Dean Academics

S. Amile 15/22 IQAC Coordinator

## INTERNAL QUALITY ASSURANCE SYSTEM

## AUDIT REPORT

# DEPARTMENT OF \_\_ GOMPUTER SCIENCE AND ENGINEERING

## ACADEMIC AUDIT: 1

## ACADEMIC YEAR: 2021 -2022

DATE: 20.05.2022

| S.No. | Name of theFile                               | Available<br>Yes/No | Remarks (if any)   |
|-------|---|---------------------|--|
| 1.    | Class Log Book                                |                     |  |
| 2.    | Course File                                   | Yes                 | -  |
| 3.    | Academic Calendar and Plan                    | tes                 |  |
| 4.    | Exam Coordinator Files                        | yes                 |  |
| 5.    | Industrial Visit File                         | yes<br>Yes          |  |
| 6.    | Inplant Training File                         | Yes                 | the second s |
| 7.    | Internships                                   |                     |  |
| 8.    | Weak Student Analysis & improvements          | yes                 |  |
| 9.    | Bright Student Analysis and action taken      | 400                 |  |
| 10.   | Parent-Teacher Meeting File & ATR             | Yes                 |  |
| 11.   | Class Committee Meeting & ATR                 | Yes                 |  |
| 12.   | Laboratory Files, Sample record               | Yes                 |  |
| 13.   | Student Exit Survey                           | yes                 |  |
| 14.   | Alumni Survey                                 | yes<br>Yes          |  |
| 15.   | Employer Survey                               | yes                 |  |
| 16.   | Bridge Courses for Lateral Entry Students     | Yes                 |  |
| 17.   | Bridge Courses for Non- Computer Science      | yes                 | Mas to be updated with all documents   |
|       | Students                                      |                     | they to be used to be all day to   |
| 18.   | Department Minutes File                       | Yes                 | that to be updated with an doctromb  |
| 19.   | Students Feedback on faculty – Analysis & ATR | yes                 |  |
| 20.   | Association File                              | yes                 |  |
| 21.   | Student Record/ Blue card                     | Yes                 |  |

| 20. | Association File  | Yes   |                  |
|-----|---|-------|------------------|
| 21. | Student Record/ Blue card   | yes   |                  |
| 22. | Student Proctoring File/ Counseling file & ATR  | . yes | Apped to updale  |
| 23. | Students Project details (Inhouse and industry project)   | Yes   | offere to openie |
| 24. | Industry supported Laboratory & Utilization   | tes   |                  |
| 25. | Academic & Industrial Seminar organized   | yes   |                  |
| 26. | Research & Development activities   | Yes   |                  |
| 27. | Workload (Course handling, Academic and<br>administrative role in department and Institute<br>level) and Time Table | Yes   |                  |
| 28. | Faculty student ratio, cadre calculation, Faculty<br>list and Subject Allotment File                                | Yes   |                  |
| 29. | Department Library File   | Yes   |                  |
| 30. | Faculty PhD details   | yes   |                  |
| 31. | Research Centre File with supervisors details   | yes   |                  |
| 32. | Seed money file   | yes   |                  |
| 33. | Publications / Presented by the faculty members   | Yes   |                  |
| 34. | Publications / Presented by the students  | ypi   |                  |
| 35. | Students Placement and Training file  | Yel   |                  |
| 36. | Entrepreneur Details  | yes   |                  |
| 37. | Professional Society membership and activities  | Yes   | Need to updale   |
| 38. | Newsletter / Magazine   | yes   | ten to opposite  |
| 39. | Programmes attended by faculty member   | des   |                  |
| 40. | Programmes attended by Non Teaching staff   | yes   | Need to updale   |
| 41. | Programmes attended by the students   | yes   | Aller - officile |
| 42. | Awards and Appreciation – Faculty & Staff   | yres  |                  |
| 43. | Awards and Appreciation - Students  | yes   |                  |
| 44. | Benefits from the Management for the faculty<br>members and non teaching staff                                      | yes   |                  |
| 45. | Consultancy activities  | yes   |                  |
| 46. |   | yes   |                  |
| 47. |   | Mes   |                  |
| 48. | One Credit Course   | yes   |                  |
| 49. | Value added courses   | yes   |                  |

| 50. | Language electives   | yes        | course mas not | offesear                  | for the lasts yo |
|-----|--|------------|----------------|---------------------------|------------------|
| 51. | Add/ Drop Courses - Exemption  | yes        |                | 01                        |                  |
| 52. | Student Technical Seminar file   | yes        |                |                           |                  |
| 53. | Industrial training for Faculty  | LOS        |                |                           |                  |
| 54. | Student Scholarship Details (including NST)  | yes        |                |                           |                  |
| 55. | Continuous Assessment Test Analysis with CO attainment calculation and ATR                                   | yes        |                |                           |                  |
| 56. | End Semester Exam Result Analysis (with and without backlogs) and Steps for Improvement                      | yes        |                |                           |                  |
| 57. | CAT & End Semester Exam Question Papers  | yes        |                |                           |                  |
| 58. | MoU  | U.P.L      |                |                           |                  |
| 59. | AU Affiliation- Lab Requirements   | yes        |                | 1975 - 149 - 149          |                  |
| 60. | Communication/Circulars from other Institutions  | yes<br>yes |                |                           |                  |
| 61. | Circular File  | Cres       |                |                           |                  |
| 62. | Extra curricular Activities(NSS, NCC, Sports<br>and cultural Events)   | yes        |                |                           |                  |
| 63. | Self-Learning Facilities (NPTEL, Coursera,)  | yes        |                |                           |                  |
| 64. | Funding Proposals  | yes        |                |                           |                  |
| 65. | Industry Institution Partnership (PALS, Nalaiya<br>Thiran, etc)  | yes        |                |                           |                  |
| 66. | Department action plan   | yes        |                |                           |                  |
| 67. | Academic schedule for Department – including all association activities                                      | yes        |                |                           |                  |
| 68. | Department Handout & Brouchers   | yes        |                |                           |                  |
| 69. | Elective details   | yes        |                | 5 2. <sup>1</sup> . 7 - 2 |                  |
| 70. | Website Updation   | yes        |                | 7-12-51-619               |                  |
| 71. | Regulations, Curriculum and Syllabus   | yes        |                |                           |                  |
| 72. | Board of Studies – Minutes, Attendance,<br>Feedback on curriculum by students, alumni,<br>parents & teachers | yes        |                |                           |                  |
| 73. |  | ges.       |                |                           |                  |
| 74. | Attainment calculation for all the batches upto previous semester  | Jes        |                |                           |                  |
| 75. |  | yes<br>yes |                |                           |                  |
| 76  |  | yes        |                |                           |                  |
| 77  |  | yes        |                | Sent San Refer            |                  |

| 80. | Faculty Performance Appraisal and<br>Development System                    | MOS   |  |
|-----|--|-------|--|
| 81. | Students admission (community wise, gender wise, GQ/MQ) with DOTE approval | Yes   |  |
| 82. | Visitors Book  | yes   |  |
| 83. | Budget File  | Yes   |  |
| 84. | Petty Cash Register  | yes   |  |
| 85. | Maintenance Record (System/ AC/ Printer<br>Refilling)                      | yes   |  |
| 86. | NBA and NAAC Accreditation Reports, ATR and improvements                   | Yes   |  |
| 87. | Anna University and AICTE Documents  | Yes   |  |
| 88. | Department Specific Clubs  | yes   | pro multimadia, social club available  |
| 89. | Infra structure facilities & ICT tools available                           | yes   | is musi inacia a socia chib anallappe, |
| 90. | Individual Faculty Profile   | yes   |  |
| 91. | Examly reports   | yes   |  |
| 92. | Seminar file   | Yes   |  |
| 93. | Academic Audit and ATR   | Yes   |  |
| 94. | Best Practices and Distinctiveness of the department                       | Yes   |  |
| 95. | Celebration of Commemorative days in the department                        | Yes   |  |
| 96. | Innovations by the Faculty in  | po po |  |
|     | Teaching and Learning  | Vis   |  |
| 97. | Content beyond the syllabus  | YIS   | Died to be update.                     |

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5 Department HoD

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J- & Mille 20.5.22 IQAC Coordinator

## INTERNAL QUALITY ASSURANCE SYSTEM

### AUDITREPORT

DEPARIMENT OF -----

ECE

ACADEMIC AUDIT: 1

ACADEMIC YEAR: 2021 -2022

# DATE: 20/5/22

| S.No. | Name of theFile                               | Available<br>Yes/No | Remarks (if any) |
|-------|---|---------------------|------------------|
| 1.    | Class Log Book                                | Yes                 |                  |
| 2.    | Course File                                   | Yes                 |                  |
| 3.    | Academic Calendar and Plan                    | Yes                 | - U              |
| 4.    | Exam Coordinator Files                        | res                 |                  |
| 5.    | Industrial Visit File                         | Ves                 |                  |
| 6.    | Inplant Training File                         | Yes                 |                  |
| 7.    | Internships                                   | Yes                 | ~                |
| 8.    | Weak Student Analysis & improvements          | Yes                 |                  |
| 9.    | Bright Student Analysis and action taken      |                     |                  |
| 10.   | Parent-Teacher Meeting File & ATR             | Yes                 |                  |
| 11.   | Class Committee Meeting & ATR                 | tes                 |                  |
| 12.   | Laboratory Files, Sample record               | Yor                 |                  |
| 13.   | Student Exit Survey                           | Tes                 | <u> </u>         |
| 14.   | Alumni Survey                                 | Yes                 | -                |
| 15.   | Employer Survey                               | yes                 | L.               |
| 16.   | Bridge Courses for Lateral Entry Students     | Yes                 |                  |
| 17.   | Bridge Courses for Non- Computer Science      | Yes                 | ~                |
| 17.   | Students                                      | Yes                 |                  |
| 18.   | Department Minutes File                       | Yes                 |                  |
| 19.   | Students Feedback on faculty – Analysis & ATR | Yes                 | <u> </u>         |
| 20.   | Association File                              |                     |                  |
| 21.   | Student Record/ Blue card                     | Yes                 | -                |

| 22. | Student Proctoring File/ Counseling file & ATR  | yes | <u> </u> |
|-----|---|-----|----------|
| 23. | Students Project details (Inhouse and industry project)   | Yes |          |
| 24. | Industry supported Laboratory & Utilization   | Yes |          |
| 25. | Academic & Industrial Seminar organized   | Yes | ~        |
| 26. | Research & Development activities   | Yes |          |
| 27. | Workload (Course handling, Academic and<br>administrative role in department and Institute<br>level) and Time Table | tes |          |
| 28. | Faculty student ratio, cadre calculation, Faculty<br>list and Subject Allotment File                                | Yes | 5        |
| 29. | Department Library File   | yes |          |
| 30. | Faculty PhD details   | Yes |          |
| 31. | Research Centre File with supervisors details   | Yes | -        |
| 32. | Seed money file   | Yes |          |
| 33. | Publications / Presented by the faculty members   | Yes |          |
| 34. | Publications / Presented by the students  | Yes |          |
| 35. | Students Placement and Training file  | Yes |          |
| 36. | Entrepreneur Details  | Yes |          |
| 37. | Professional Society membership and activities  | Yes |          |
| 38. | Newsletter / Magazine   | Yes |          |
| 39. | Programmes attended by faculty member   | yes |          |
| 40. | Programmes attended by Non Teaching staff   | Ves | -        |
| 41. | Programmes attended by the students   | Yes |          |
| 42. | Awards and Appreciation - Faculty & Staff   | Yes |          |
| 43. | Awards and Appreciation – Students  | Yes | -        |
| 44. | Benefits from the Management for the faculty<br>members and non teaching staff                                      | Yes | -        |
| 45. | Consultancy activities  | Yes | L        |
| 46. | Innovations by the Faculty in<br>Teaching and Learning  | 403 | -        |
| 47. | Project based Learning  | Yes | -        |
| 48. | One Credit Course   | Yes | ~        |
| 49. | Value added courses   | yes |          |
| 50. | Language electives  | 408 |          |
| 51. | Add/ Drop Courses - Exemption   | Yes |          |

| 52.  | Student Technical Seminar file   | . Yes |          |
|------|--|-------|----------|
| 53.  | Industrial training for Faculty  | Nes   |          |
| 54.  | Student Scholarship Details (including NST)  | yes   |          |
| 55.  | Continuous Assessment Test Analysis with CO<br>attainment calculation and ATR                                | Yes   |          |
| 56.  | End Semester Exam Result Analysis (with and without backlogs) and Steps for Improvement                      | Yes   |          |
| 57.1 | CAT & End Semester Exam Question Papers  | yes   | *        |
| 58.  | MoU  | Yes   |          |
| 59.  | AU Affiliation- Lab Requirements   | Yes   | <u> </u> |
|      | Communication/Circulars from other Institutions  | Yes   |          |
| 61.  | Circular File  | yes   |          |
| 62.  | Extra curricular Activities(NSS, NCC, Sports<br>and cultural Events)   | Yes   |          |
| 63.  | Self-Learning Facilities (NPTEL, Coursera,)  | yes   |          |
| 64.  | Funding Proposals  | 408   |          |
| 65.  | Industry Institution Partnership (PALS, Nalaiya<br>Thiran, etc)  | Yes   |          |
| 66.  | Department action plan   | YOS   |          |
| 67.  | Academic schedule for Department – including<br>all association activities                                   | Yes   |          |
| 68.  | Department Handout & Brouchers   | Yes   |          |
| 69.  | Elective details   | Yes   |          |
| 70.  | Website Updation   | Yes   |          |
| 71.  | Regulations, Curriculum and Syllabus   | Ver   | -        |
| 72.  | Board of Studies – Minutes, Attendance,<br>Feedback on curriculum by students, alumni,<br>parents & teachers | 403   |          |
| 73.  | PAC and DAB  | yes   |          |
| 74.  | Attainment calculation for all the batches upto previous semester.   | yes   |          |
| 75.  | Alumni details and activities organized  | Yes   |          |
| 76.  | Internal Audit Reports   | Yes   | C        |
| 77.  | Project to Product Development   | Yes   |          |
| 78.  | Working Models   | Yes   |          |
| 79.  | Research laboratories  | Yes   |          |

| 80. | Faculty Performance Appraisal and<br>Development System  | Yes  |                                 |
|-----|--|------|---------------------------------|
| 81. | Students admission (community wise, gender wise, GQ/MQ) with DOTE approval   | Yes  | ~                               |
| 82. | Visitors Book  | Yes  |                                 |
| 83. | Budget File  | ves. | ~                               |
| 84. | Petty Cash Register  | ties |                                 |
| 6.  | Additional of Description AC/ Printer<br>Refilling)<br>(MA, and NAAC Accreditation Reports , ATR<br>and in movements | tes  | ``````````````````````````````` |
| 87. | Anna University and AICTE Documents  | Yes  |                                 |
| 88. | Department Specific Clubs  | yes  |                                 |
| 89. | Infra structure facilities & ICT tools available   | Ves  |                                 |
| 90. | Individual Faculty Profile   | Yes  |                                 |
| 91. | Examly reports   | tes  |                                 |
| 92. | Seminar file   | Yes  |                                 |
| 93. | Academic Audit and ATR   | Yes  | -                               |
| 94. | Best Practices and Distinctiveness of the department   | Yes  |                                 |
| 95. | Celebration of Commemorative days in the department  | yes  |                                 |
| 96. | Innovations by the Faculty in<br>Teaching and Learning   | yes  | -                               |
| 97. | Content beyond the syllabus  | res  |                                 |

Dieut Auditor 2015/22 Di KIRUTHIKA, AP (ITT)

S- Kentle Solsizz Department HoD

(pr.g. Kavilta)

Dean Academies



#### INTERNAL QUALITY ASSURANCE SYSTEM

**AUDIT REPORT** 

Electer cal and Electenius Engineering DEPARTMENT OF

**ACADEMIC AUDIT: 1** 

ACADEMIC YEAR: 2021 -2022

DATE: 20 1star

| S.No. | Name of theFile                                      | Available<br>Yes/No | Remarks (if any)    |
|-------|--|---------------------|---------------------|
| 1.    | Class Log Book                                       | Yes                 |                     |
| 2.    | Course File  | Yes                 |                     |
| 3.    | Academic Calendar and Plan                           | yes                 |                     |
| 4.    | Exam Coordinator Files                               | Yes                 |                     |
| 5.    | Industrial Visit File                                | yes                 |                     |
| 6.    | Inplant Training File                                | Yes                 |                     |
| 7.    | Internships  | Yes                 |                     |
| 8.    | Weak Student Analysis & improvements                 | Yes                 | Has to be updated   |
| 9.    | Bright Student Analysis and action taken             | Yes                 | Here to be supdated |
| 10.   | Parent-Teacher Meeting File & ATR                    | Yes                 |                     |
| 11.   | Class Committee Meeting & ATR                        | Yes                 |                     |
| .12.  | Laboratory Files, Sample record                      | Yes                 |                     |
| 13.   | Student Exit Survey                                  | Yes                 |                     |
| 14.   | Alumni Survey  | Yes                 |                     |
| 15.   | Employer Survey                                      | Yes                 |                     |
| 16.   | Bridge Courses for Lateral Entry Students            | Yes                 |                     |
| 17.   | Bridge Courses for Non- Computer Science<br>Students | Yes                 |                     |
| 18.   | Department Minutes File                              | Yes                 |                     |
| 19.   | Students Feedback on faculty – Analysis & ATR        | Yes                 |                     |
| 20.   | Association File                                     |                     |                     |
| 21.   | Student Record/ Blue card                            | Yes                 |                     |

| 22. | Student Proctoring File/ Counseling file & ATR  | Yes |                             |
|-----|---|-----|-----------------------------|
| 23. | Students Project details (Inhouse and industry project)   | Yes |                             |
| 24. | Industry supported Laboratory & Utilization   | Yes |                             |
| 25. | Academic & Industrial Seminar organized   | Yes |                             |
| 26. | Research & Development activities   | Yes |                             |
| 27. | Workload (Course handling, Academic and<br>administrative role in department and Institute<br>level) and Time Table | Yes |                             |
| 28. | Faculty student ratio, cadre calculation, Faculty<br>list and Subject Allotment File                                | Yes |                             |
| 29. | Department Library File   | Yes |                             |
| 30. | Faculty PhD details   | Yes |                             |
| 31. | Research Centre File with supervisors details   | Yes |                             |
| 32. | Seed money file   | les | Needs to be updated         |
| 33. | Publications / Presented by the faculty members   | Yes | There is the serviced       |
| 34. | Publications / Presented by the students  | Ves |                             |
| 35. | Students Placement and Training file  | Yes |                             |
| 36. | Entrepreneur Details  | Yes |                             |
| 37. | Professional Society membership and activities  |     |                             |
| 38. | Newsletter / Magazine   | Yes |                             |
| 39. | Programmes attended by faculty member   | r   |                             |
| 40. | Programmes attended by Non Teaching staff   | Yes |                             |
| 41. | Programmes attended by the students   | Yes |                             |
| 42. | Awards and Appreciation – Faculty & Staff   | Yes |                             |
| 43. | Awards and Appreciation – Students  | yes |                             |
| 44. | Benefits from the Management for the faculty<br>members and non teaching staff                                      | Yes |                             |
| 45. | Consultancy activities  | Yes |                             |
| 46. | Innovations by the Faculty in<br>Teaching and Learning  | Yes |                             |
| 47. | Project based Learning  | Yes |                             |
| 48. | One Credit Course   | Yes |                             |
| 49. | Value added courses   | Yes |                             |
| 50. | Language electives  | Yes | Not offered in secont yours |
| 51. | Add/ Drop Courses - Exemption   | Yes | Mot offered in secent years |

| 52. | Student Technical Seminar file   | Yes   |  |
|-----|--|---|--|
| 53. | Industrial training for Faculty  | Yes   |  |
| 54. | Student Scholarship Details (including NST)  | Yes   |  |
| 55. | Continuous Assessment Test Analysis with CO attainment calculation and ATR                                   | Yes   |  |
| 56. | End Semester Exam Result Analysis (with and without backlogs) and Steps for Improvement                      | Yes   |  |
| 57. | CAT & End Semester Exam Question Papers  | Yes   |  |
| 58. | MoU  | Yes   |  |
| 59. | AU Affiliation- Lab Requirements   | Yes   |  |
| 60. | Communication/Circulars from other Institutions  | Yes   |  |
| 61. | Circular File  | Yes   |  |
| 62. | Extra curricular Activities(NSS, NCC, Sports<br>and cultural Events)   | Yes   |  |
| 63. | Self-Learning Facilities (NPTEL, Coursera,)  | Yes   |  |
| 64. | Funding Proposals  | Yes   | A CONTRACTOR OF A CONTRACTOR O |
| 65. | Industry Institution Partnership (PALS, Nalaiya<br>Thiran, etc)  | Yes   |  |
| 66. | Department action plan   | yes   |  |
| 67. | Academic schedule for Department – including all association activities                                      | Yes   |  |
| 68. | Department Handout & Brouchers   | Yes   |  |
| 69. | Elective details   | Yes   |  |
| 70. | Website Updation   | Yes   |  |
| 71. | Regulations, Curriculum and Syllabus   | Accessed in the second s |  |
| 72. | Board of Studies – Minutes, Attendance,<br>Feedback on curriculum by students, alumni,<br>parents & teachers | Yes   |  |
| 73. | PAC and DAB  | yes   |  |
| 74. | Attainment calculation for all the batches upto previous semester  | Yes   |  |
| 75. | Alumni details and activities organized  | Yes   |  |
| 76. | Internal Audit Reports   | Yes   |  |
| 77. | Project to Product Development   | Yes   |  |
| 78. | Working Models   | Yes   |  |
| 79. | Research laboratories  | No  |  |

| 80. | Faculty Performance Appraisal and  | Yes |                |
|-----|--|-----|----------------|
|     | Development System   | les |                |
| 81. | Students admission (community wise, gender wise, GQ/MQ) with DOTE approval | Yes |                |
| 82. | Visitors Book  | Yes | Needs updation |
| 83. | Budget File  | Yes |                |
| 84. | Petty Cash Register  | Ves |                |
| 85. | Maintenance Record (System/ AC/ Printer<br>Refilling)                      | Yes |                |
| 86. | NBA and NAAC Accreditation Reports, ATR and improvements                   | Yes |                |
| 87. | Anna University and AICTE Documents  | Yes |                |
| 88. | Department Specific Clubs  |     |                |
| 89. | Infra structure facilities & ICT tools available                           | Yes |                |
| 90. | Individual Faculty Profile   | Yes |                |
| 91. | Examly reports   | Yes |                |
| 92. | Seminar file   | Yes |                |
| 93. | Academic Audit and ATR   | Yes |                |
| 94. | Best Practices and Distinctiveness of the department                       | Yes |                |
| 95. | Celebration of Commemorative days in the department                        | Yes |                |
| 96. | Innovations by the Faculty in<br>Teaching and Learning                     | Yes |                |
| 97. | Content beyond the syllabus  | Yes |                |

Auditor DEEPA B, CSEJ

DepartmentHoD

Dean Academics



# INTERNAL QUALITY ASSURANCE SYSTEM

AUDIT REPORT DEPARTMENT OF Poto-mation Jechnology ACADEMIC AUDIT: 1

ACADEMIC YEAR: 2021 -2022

DATE: 20, 05, 2022

| S.No. | Name of theFile                               | Available<br>Yes/No | Remarks (if any)                              |
|-------|---|---------------------|---|
| 1.    | Class Log Book                                | Nei                 |   |
| 2.    | Course File                                   | Jes                 | Sign without.                                 |
| 3.    | Academic Calendar and Plan                    | Yes                 | Arrange in order.                             |
| 4.    | Exam Coordinator Files                        | Yes                 | - 0   |
| 5.    | Industrial Visit File                         | Here .              |   |
| 6.    | Inplant Training File                         | Yes                 | yet to update the latest.                     |
| 7.    | Internships                                   |                     | -   |
| 8.    | Weak Student Analysis & improvements          | 1.05                |   |
| 9.    | Bright Student Analysis and action taken      | ter                 | lotest year missing.<br>Apolate data missing. |
| 10.   | Parent-Teacher Meeting File & ATR             | Yes                 | appdate deta milina.                          |
| 11.   | Class Committee Meeting & ATR                 | Ves                 |   |
| 12.   | Laboratory Files, Sample record               |                     |   |
| 13.   | Student Exit Survey                           | Ves                 |   |
| 14.   | Alumni Survey                                 | Veg                 | -   |
| 15.   | Employer Survey                               | Yes                 | -   |
| 16.   | Bridge Courses for Lateral Entry Students     | Yes<br>Geo No       | -   |
| 17.   | Bridge Courses for Non- Computer Science      | ches No             |   |
|       | Students                                      | Xes No              |   |
| 18.   | Department Minutes File                       | Yes                 |   |
| 19.   | Students Feedback on faculty - Analysis & ATR |                     |   |
| 20.   | Association File                              | Jej                 |   |
| 21.   | Student Record/ Blue card                     | Jei<br>Tei          | Bill xerex milling.                           |

| 20. | Association File  | Yes       |                             |
|-----|---|-----------|-----------------------------|
| 21. | Student Record/ Blue card   | Yes       | 1. tost protecte morrise.   |
| 22. | Student Proctoring File/ Counseling file & ATR  | Yes       | photos missing.             |
| 23. | Students Project details (Inhouse and industry project)   | Mes       | Trobe to april 9            |
| 24. | Industry supported Laboratory & Utilization   | Yej       | -                           |
| 25. | Academic & Industrial Seminar organized   | 14<br>Les |                             |
| 26. | Research & Development activities   | Les       |                             |
| 27. | Workload (Course handling, Academic and<br>administrative role in department and Institute<br>level) and Time Table | Чех       | -                           |
| 28. | Faculty student ratio, cadre calculation, Faculty<br>list and Subject Allotment File                                | Vy        |                             |
| 29. | Department Library File   | Yes       |                             |
| 30. | Faculty PhD details   | Vu        |                             |
| 31. | Research Centre File with supervisors details   | No No     |                             |
| 32. | Seed money file   | Yes       | update the latert           |
| 33. | Publications / Presented by the faculty members   | Yes       |                             |
| 34. | Publications / Presented by the students  | Yes       | What to improve the count   |
| 35. | Students Placement and Training file  | Je,       | Total to in print the count |
| 36. | Entrepreneur Details  | Ves       | -                           |
| 37. | Professional Society membership and activities  | Yas       | -                           |
| 38. | Newsletter / Magazine   | No        | Family                      |
| 39. | Programmes attended by faculty member   | by        |                             |
| 40. | Programmes attended by Non Teaching staff   | No        | funist them to attend       |
| 41. | Programmes attended by the students   | Yes       | From the he digine          |
| 42. | Awards and Appreciation – Faculty & Staff   | Yus       |                             |
| 43. | Awards and Appreciation – Students  | Yes       |                             |
| 44. | Benefits from the Management for the faculty<br>members and non teaching staff                                      | Top       | -                           |
| 45. | Consultancy activities  | Yes       | ~                           |
| 46. | Innovations by the Faculty in<br>Teaching and Learning  | Yos       | -                           |
| 47. |   | Yos       | GRS photo missing.          |
| 48. | One Credit Course   | Ver       | Core prove puisning.        |
| 49. | Value added courses   | Yes       |                             |

|     | Language electives  | No   |  |
|-----|---|------|--|
| 51. | Add/ Drop Courses - Exemption   | Yes  | ~                                      |
| 52. | Student Technical Seminar file  | Yes  |  |
| 53. | Industrial training for Faculty   | Yes  |  |
| 54. | Student Scholarship Details (including NST)   | 44   | -                                      |
| 55. | Continuous Assessment Test Analysis with CO attainment calculation and ATR              | 14   | -                                      |
| 56. | End Semester Exam Result Analysis (with and without backlogs) and Steps for Improvement | Mey  | ATR messing.<br>Sconting uport needed. |
| 57. | CAT & End Semester Exam Question Papers   | Yes  | Sconting uport needed.                 |
| 58. | MoU   | yes  | 0_ 1                                   |
| 59. | AU Affiliation- Lab Requirements  | Vier |  |
| 60. | Communication/Circulars from other Institutions   | Yes  |  |
| 61. | Circular File   | Ver  |  |
| 62. | Extra curricular Activities(NSS, NCC, Sports<br>and cultural Events)                    | Yes  |  |
| 63. | Self-Learning Facilities (NPTEL, Coursera,)   | Y.   | Encourage the students to atter        |
| 64. | Funding Proposals   | Yes  |  |
| 65. | Industry Institution Partnership (PALS, Nalaiya<br>Thiran, etc)                         | Ya   |  |
| 66. | Department action plan  | Nes  |  |
| 67. |   | Yer  |  |
| 68. |   | Yel  |  |
| 69. |   | Yes  |  |
| 70. |   | Yes  |  |
| 71. |   | Ver  |  |
| 72. | 0   | tes  | -                                      |
| 73. |   | Yes  |  |
| 74. |   | Yey  | -                                      |
| 75. |   | YI   |  |
| 76  |   | Ya   |  |
| 77  |   | tel  |  |

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| 78. | Working Models  | No  |                             |
|-----|---|-----|-----------------------------|
| 79. | Research laboratories   | No  |                             |
| 80. | Faculty Performance Appraisal and<br>Development System                       | Ye  | -                           |
| 81. | Students admission (community wise, gender<br>wise, GQ/MQ) with DOTE approval | 14  |                             |
| 82. | Visitors Book   | 43  |                             |
| 83. | Budget File   | Ny  |                             |
| 84. | Petty Cash Register   | Yes |                             |
| 85. | Maintenance Record (System/ AC/ Printer<br>Refilling)                         | Ves | -                           |
| 86. | NBA and NAAC Accreditation Reports, ATR<br>and improvements                   | Yes | -                           |
| 87. | Anna University and AICTE Documents   | Yes |                             |
| 88. | Department Specific Clubs   | Nes |                             |
| 89. | Infra structure facilities & ICT tools available                              | 44  | Conduct Ofunction in a year |
| 90. | Individual Faculty Profile  | Yy  |                             |
| 91. | Examly reports  | Yé  |                             |
| 92. | Seminar file  | Ye  |                             |
| 93. | Academic Audit and ATR  | Yry |                             |
| 94. | Best Practices and Distinctiveness of the department                          | Yy  | -                           |
| 95. | Celebration of Commemorative days in the department                           | Yes |                             |
| 96. | Innovations by the Faculty in<br>Teaching and Learning                        | A.  | ~                           |
| 97. | Content beyond the syllabus   | Yes |                             |

Auditor

Department HøD

Dean Academics



# NANDHA ENGINEERING COLLEGE (AUTONOMOUS), ERODE-52

### INTERNAL QUALITY ASSURANCE SYSTEM

#### AUDIT REPORT

# DEPARTMENT OF \_\_\_\_\_MECHANICAL ENGINEEPING.

#### ACADEMIC AUDIT: 1

ACADEMIC YEAR: 2021 -2022 DATE: 20.5-2022 1

| S.No. | Name of theFile                                      | Available<br>Yes/No | Remarks (if any)   |
|-------|--|---------------------|--|
| 1.    | Class Log Book                                       | N. C                |  |
| 2.    | Course File  | Yes                 |  |
| 3.    | Academic Calendar and Plan                           | YRS                 | a la ser a ser a la s  |
| 4.    | Exam Coordinator Files                               | Yes                 |  |
| 5.    | Industrial Visit File                                | Yes.                |  |
| 6.    | Inplant Training File                                | Yes                 | and the second |
| 7.    | Internships  | Yes                 |  |
| 8.    | Weak Student Analysis & improvements                 | Yes.                |  |
| 9.    | Bright Student Analysis and action taken             | Yes                 |  |
| 10.   | Parent-Teacher Meeting File & ATR                    | yes.                |  |
| 11.   | Class Committee Meeting & ATR                        | Yes                 |  |
| 12.   | Laboratory Files, Sample record                      | Yes:                |  |
| 13.   | Student Exit Survey                                  | Yes.                |  |
| 14.   | Alumni Survey  | Yes                 |  |
| 15.   | Employer Survey                                      | Yes                 |  |
| 16.   | Bridge Courses for Lateral Entry Students            | Yes:<br>Yes         |  |
| 17.   | Bridge Courses for Non- Computer Science<br>Students |                     |  |
| 18.   | Department Minutes File                              | 2426                |  |
| 19.   | Students Feedback on faculty - Analysis & ATR        | Yos                 |  |
| 20.   | Association File                                     | yes.                |  |
|       | Student Record/ Blue card                            | Yes.                |  |

| 20. | Association File-   | yes:   |  |
|-----|---|--|--|
| 21. | Student Record/ Blue eard   | 10   |  |
| 22. | Student Proctoring File/ Counseling file & ATR  | Yes  |  |
| 23. | Students Project details (Inhouse and industry project)   | Yes  |  |
| 24. | Industry supported Laboratory & Utilization   |  |  |
| 25. | Academic & Industrial Seminar organized   | yes<br>yes   |  |
| 26. | Research & Development activities   | Yes  |  |
| 27. | Workload (Course handling, Academic and<br>administrative role in department and Institute<br>level) and Time Table | yes.   |  |
| 28. | Faculty student ratio, cadre calculation, Faculty<br>list and Subject Allotment File                                | Yes  |  |
| 29. | Department Library File   | We have a second se |  |
| 30. | Faculty PhD details   | Yes  |  |
| 31. | Research Centre File with supervisors details   | Yes  |  |
| 32. | Seed money file   | Yes  |  |
| 33. | Publications / Presented by the faculty members   | Yes  |  |
| 34. | Publications / Presented by the students  | Yes  |  |
| 35. | Students Placement and Training file  | Yes  |  |
| 36. | Entrepreneur Details  |  |  |
| 37. | Professional Society membership and activities  | Yes  |  |
| 38. | Newsletter / Magazine   | Xes.   |  |
| 39. | Programmes attended by faculty member   | Yes  |  |
| 40. | Programmes attended by Non Teaching staff   | Yes:   |  |
| 41. | Programmes attended by the students   | Xes  |  |
| 42. | Awards and Appreciation – Faculty & Staff   | Ves  |  |
| 43. | Awards and Appreciation – Students  | Yes  |  |
| 44. | Benefits from the Management for the faculty<br>members and non teaching staff                                      | Yes.   |  |
| 45. | Consultancy activities  | Yes  |  |
| 46. | Innovations by the Faculty in<br>Teaching and Learning  | Yes.   |  |
| 47. | Project based Learning  | Yes  |  |
| 48. | One Credit Course   | N  |  |
| 49. | Value added courses   | Yes'   |  |

| 50. | Language electives  | Yos. | Provisión available,         |
|-----|---|------|------------------------------|
| 51. | Add/ Drop Courses - Exemption   | Yes  | Available with toutor file " |
| 52. | Student Technical Seminar file  | Yes. |                              |
| 53. | Industrial training for Faculty   |      |                              |
| 54. | Student Scholarship Details (including NST)   | yes  |                              |
| 55. | Continuous Assessment Test Analysis with CO attainment calculation and ATR              | yes  |                              |
| 56. | End Semester Exam Result Analysis (with and without backlogs) and Steps for Improvement | yes. |                              |
| 57. | CAT & End Semester Exam Question Papers   | Yes. |                              |
| 58. | MoU   | Yes  |                              |
| 59. | AU Affiliation- Lab Requirements  | Yes  |                              |
| 60. | Communication/Circulars from other Institutions   | Yes. |                              |
| 61. | Circular File   | Yes. |                              |
| 62. | Extra curricular Activities(NSS, NCC, Sports<br>and cultural Events)                    | res  |                              |
| 63. | Self-Learning Facilities (NPTEL, Coursera,)   | Xes  |                              |
| 64. | Funding Proposals   | Yes  |                              |
| 65. | Industry Institution Partnership (PALS, Nalaiya<br>Thiran, etc)                         | Xes. |                              |
| 66. | Department action plan  | Yes. |                              |
| 67. | all association activities  | yes. |                              |
| 68. | Department Handout & Brouchers  | Yes  |                              |
| 69. | Elective details  | Ves  |                              |
| 70. | Website Updation  | yes  |                              |
| 71. | Regulations, Curriculum and Syllabus  | Yes  |                              |
| 72. |   | Yes. |                              |
| 73. | PAC and DAB   | Yes. |                              |
| 74. |   | yes  |                              |
| 75. |   | Yes  |                              |
| 76  |   | Yes' |                              |
| 77  |   | Yes. |                              |

| 78. | Working Models  | yes.         |                                  |
|-----|---|--------------|----------------------------------|
| 79. | Research laboratories   | Yes.         |                                  |
| 80. | Faculty Performance Appraisal and<br>Development System                       | yes.         |                                  |
| 81. | Students admission (community wise, gender<br>wise, GQ/MQ) with DOTE approval | yes.         |                                  |
| 82. | Visitors Book   | Yes          |                                  |
| 83. | Budget File   | Yes          |                                  |
| 84. | Petty Cash Register   | Yes.         |                                  |
| 85. | Maintenance Record (System/ AC/ Printer<br>Refilling)                         | Yes.         |                                  |
| 86. | NBA and NAAC Accreditation Reports, ATR<br>and improvements                   | yes.         |                                  |
| 87. | Anna University and AICTE Documents   | yes          |                                  |
| 88. | Department Specific Clubs   | yes          |                                  |
| 89. | Infra structure facilities & ICT tools available                              | Yes          |                                  |
| 90. | Individual Faculty Profile  | Yes          |                                  |
| 91. | Examly reports  | Xes          |                                  |
| 92. | Seminar file  | Yes          |                                  |
| 93. | Academic Audit and ATR  | Xes          |                                  |
| 94. | Best Practices and Distinctiveness of the department                          | Nes.         |                                  |
| 95. | Celebration of Commemorative days in the department                           |              |                                  |
| 96. | Innovations by the Faculty in<br>Teaching and Learning                        | Yes.<br>Yesi |                                  |
| 97. | Content beyond the syllabus   | -            | Available with individual Course |

S.P-Auditor

S Department HoD

Dean Academics



## NANDHA ENGINEERING COLLEGE (AUTONOMOUS), ERODE-52

### INTERNAL QUALITY ASSURANCE SYSTEM

AUDIT REPORT

A.

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DEPARTMENT OF -----

ACADEMIC AUDIT: 1

ACADEMIC YEAR: 2021 -2022 DATE: 20.05.22

| S.No. | Name of theFile                               | Available<br>Yes/No | Remarks (if any)   |
|-------|---|---------------------|--|
| 1.    | Class Log Book                                | Yes                 |  |
| 2.    | Course File                                   |                     |  |
| 3.    | Academic Calendar and Plan                    | ya                  |  |
| 4.    | Exam Coordinator Files                        | yes                 |  |
| 5.    | Industrial Visit File                         |                     | and the second |
| 6.    | Inplant Training File                         | yes                 |  |
| 7.    | Internships                                   | 11A                 | Not HPPlicable   |
| 8.    | Weak Student Analysis & improvements          | - Y28               |  |
| 9.    | Bright Student Analysis and action taken      | Yes                 |  |
| 10.   | Parent-Teacher Meeting File & ATR             | Yes                 |  |
| 11.   | Class Committee Meeting & ATR                 |                     |  |
| 12.   | Laboratory Files, Sample record               | yes                 |  |
| 13.   | Student Exit Survey                           | lyes                |  |
| 14.   | Alumni Survey                                 | yes                 |  |
| 15.   | Employer Survey                               | yer                 |  |
| 16.   | Bridge Courses for Lateral Entry Students     | Yes                 |  |
| 17.   | Bridge Courses for Non- Computer Science      | NH                  | Not Applicable.<br>Not Applicables.  |
|       | Students                                      | N107                |  |
| 18.   | Department Minutes File                       | NA                  | NOT Applicebles.   |
| 19.   | Students Feedback on faculty – Analysis & ATR | yes                 |  |
| 20.   | Association File                              | 402                 |  |
| 21.   | Student Record/ Blue card                     | yes                 |  |
|       | State and State State State State             | yes                 |  |

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| 20. | Association File  | Yes       |                     |
|-----|---|-----------|---------------------|
| 21. | Student Record/ Blue card   | Yes       |                     |
| 22. | Student Proctoring File/ Counseling file & ATR  | yes       |                     |
| 23. | Students Project details (Inhouse and industry project)   | Yos       |                     |
| 24. | Industry supported Laboratory & Utilization   | NA        | NOT Applicable      |
| 25. | Academic & Industrial Seminar organized   | Yes       |                     |
| 26. | Research & Development activities   | VRS       |                     |
| 27. | Workload (Course handling, Academic and<br>administrative role in department and Institute<br>level) and Time Table | 703       |                     |
| 28. | Faculty student ratio, cadre calculation, Faculty<br>list and Subject Allotment File                                | yes       |                     |
| 29. | Department Library File   | Yes       |                     |
| 30. | Faculty PhD details   | Yes<br>AA |                     |
| 31. | Research Centre File with supervisors details   | ALA       | NO Research Contro  |
| 32. | Seed money file   | ND        | 100 Control Control |
| 33. | Publications / Presented by the faculty members   | VOS       |                     |
| 34. | Publications / Presented by the students  | 403       |                     |
| 35. | Students Placement and Training file  | yes       |                     |
| 36. | Entrepreneur Details  | 405       |                     |
| 37. | Professional Society membership and activities  | VES       |                     |
| 38. | Newsletter / Magazine   | Yes       |                     |
| 39. | Programmes attended by faculty member   | 401       |                     |
| 40. | Programmes attended by Non Teaching staff   | 405       |                     |
| 41. | Programmes attended by the students   | 408       |                     |
| 42. | Awards and Appreciation - Faculty & Staff   | 485       |                     |
| 43. | Awards and Appreciation – Students  | yes       |                     |
| 44. | Benefits from the Management for the faculty<br>members and non teaching staff                                      | 403       |                     |
| 45. | Consultancy activities  | 421       |                     |
| 46. |   | yes       |                     |
| 47. |   | NA        |                     |
| 48. | One Credit Course   | NA        | 4 Not Appricable.   |
| 49. | Value added courses   | NA        | and approvide       |

| 50. | Language electives  | No   |                 |
|-----|---|------|-----------------|
| 51. | Add/ Drop Courses - Exemption   | NO   |                 |
| 52. | Student Technical Seminar file  | Yes  |                 |
| 53. | Industrial training for Faculty   |      |                 |
| 54. | Student Scholarship Details (including NST)   | yes  |                 |
| 55. | Continuous Assessment Test Analysis with CO attainment calculation and ATR              | yes  |                 |
| 56. | End Semester Exam Result Analysis (with and without backlogs) and Steps for Improvement | yes  |                 |
| 57. | CAT & End Semester Exam Question Papers   | Y03  |                 |
| 58. | MoU   | Yes  |                 |
| 59. | AU Affiliation- Lab Requirements  | 405  |                 |
| 60. | Communication/Circulars from other Institutions   | 403  |                 |
| 61. | Circular File   | yes  |                 |
| 62. | Extra curricular Activities(NSS, NCC, Sports<br>and cultural Events)                    | yes  |                 |
| 63. | Self-Learning Facilities (NPTEL, Coursera,)   | NO   |                 |
| 64. | Funding Proposals   | Yes  |                 |
| 65. | Industry Institution Partnership (PALS, Nalaiya<br>Thiran, etc)                         | NA   | NOT PAPPLieste. |
| 66. | Department action plan  | Yes  | 1.              |
| 67. | Academic schedule for Department – including<br>all association activities              | yos  |                 |
| 68. | Department Handout & Brouchers  | yer  |                 |
| 69. | Elective details  | yes  |                 |
| 70. | Website Updation  | 408  |                 |
| 71. | Regulations, Curriculum and Syllabus  | yes  |                 |
| 72. |   | yes  |                 |
| 73. | PAC and DAB   | yes  |                 |
| 74. | Attainment calculation for all the batches upto previous semester                       | Yes  |                 |
| 75  | · · · · ·   | yes  |                 |
| 76  |   | 423. |                 |
| 77  |   | NA   | Not Appliables  |

| 78. | Working Models  | no    | Not APPRICADIN     |
|-----|---|-------|--------------------|
| 79. | Research laboratories   | No    | NO RE-porch Contro |
| 80. | Faculty Performance Appraisal and<br>Development System                       | Yes   | NO KUSPANCA COMPO  |
| 81. | Students admission (community wise, gender<br>wise, GQ/MQ) with DOTE approval | Yes   |                    |
| 82. | Visitors Book   | NO    |                    |
| 83. | Budget File   | yer   |                    |
| 84. | Petty Cash Register   | NO    |                    |
| 85. | Maintenance Record (System/ AC/ Printer<br>Refilling)                         | Yes   |                    |
| 86. | NBA and NAAC Accreditation Reports, ATR<br>and improvements                   | yes   |                    |
| 87. | Anna University and AICTE Documents   | 408   |                    |
| 88. | Department Specific Clubs   | 425   |                    |
| 89. | Infra structure facilities & ICT tools available                              | 423   |                    |
| 90. | Individual Faculty Profile  | 425   |                    |
| 91. | Examly reports  | NA    |                    |
| 92. | Seminar file  | y 08  |                    |
| 93. | Academic Audit and ATR  | 405   |                    |
| 94. | Best Practices and Distinctiveness of the department                          | Yes   |                    |
| 95. | Celebration of Commemorative days in the department                           | NO    |                    |
| 96. | Innovations by the Faculty in<br>Teaching and Learning                        | .408. |                    |
| 97. | Content beyond the syllabus   | yos.  |                    |

Grenny Auditor 20.5.22

Department HoD

Dean Academies



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## NANDHA ENGINEERING COLLEGE (AUTONOMOUS), ERODE-52

### INTERNAL QUALITY ASSURANCE SYSTEM

AUDIT REPORT

DEPARTMENT OF COMPUTER APPLICATIONS

ACADEMIC AUDIT: 1

ACADEMIC YEAR: 2021 -2022 DATE: 20.05.22

| S.No. | Name of theFile                               | Available<br>Yes/No | Remarks (if any)                           |
|-------|---|---------------------|--|
| 1.    | Class Log Book                                | Yes                 |  |
| 2.    | Course File                                   | Ves                 |  |
| 3.    | Academic Calendar and Plan                    |                     |  |
| 4.    | Exam Coordinator Files                        | <u>Yes</u><br>Yes   |  |
| 5.    | Industrial Visit File                         |                     |  |
| 6.    | Inplant Training File                         | Yes                 |  |
| 7.    | Internships                                   | Vaa                 | Not Applicable                             |
| 8.    | Weak Student Analysis & improvements          | Yes                 |  |
| 9.    | Bright Student Analysis and action taken      | -                   | Por students; secured move than bo 70      |
| 10.   | Parent-Teacher Meeting File & ATR             | NO                  | NO practice. Advised to pollow from neutro |
| 11.   | Class Committee Meeting & ATR                 | Ves                 | 0 0  |
| 12.   | Laboratory Files, Sample record               | Ves                 |  |
| 13.   | Student Exit Survey                           | Ves                 |  |
| 14.   | Alumni Survey                                 | Yes                 |  |
| 15.   | Employer Survey                               | Yes                 |  |
| 16.   | Bridge Courses for Lateral Entry Students     | Yes                 |  |
| 17.   | Bridge Courses for Non- Computer Science      | Yes                 | Non computer students                      |
|       | Students                                      | Yes                 |  |
| 18.   | Department Minutes File                       |                     |  |
| 19.   | Students Feedback on faculty - Analysis & ATR | yec                 |  |
| 20.   | Association File                              | NO                  |  |
| 21.   | Student Record/ Blue card                     | Yes                 |  |

V

| 20. | Association File  | -    |                                  |
|-----|---|------|----------------------------------|
| 21. | Student Record/ Blue card   | -    | -                                |
| 22. | Student Proctoring File/ Counseling file & ATR  | YED  |                                  |
| 23. | Students Project details (Inhouse and industry project)   | Yes  |                                  |
| 24. | Industry supported Laboratory & Utilization   | NO   |                                  |
| 25. | Academic & Industrial Seminar organized   | Yes  |                                  |
| 26. | Research & Development activities   | NO   |                                  |
| 27. | Workload (Course handling, Academic and<br>administrative role in department and Institute<br>level) and Time Table | Yes  |                                  |
| 28. | Faculty student ratio, cadre calculation, Faculty<br>list and Subject Allotment File                                | vles |                                  |
| 29. | Department Library File   | Yes  |                                  |
| 30. | Faculty PhD details   | YES  |                                  |
| 31. | Research Centre File with supervisors details   |      | Not Applicable                   |
| 32. | Seed money file   | No   |                                  |
| 33. | Publications / Presented by the faculty members   | Veo  |                                  |
| 34. | Publications / Presented by the students  | YRD  |                                  |
| 35. | Students Placement and Training file  | Yen  |                                  |
| 36. | Entrepreneur Details  | NO   |                                  |
| 37. | Professional Society membership and activities  | NO   |                                  |
| 38. | Newsletter / Magazine   | YRD  |                                  |
| 39. | Programmes attended by faculty member   | Ves  |                                  |
| 40. | Programmes attended by Non Teaching staff   | NO   |                                  |
| 41. | Programmes attended by the students   | Yen  |                                  |
| 42. | Awards and Appreciation – Faculty & Staff   | Yes  |                                  |
| 43. | Awards and Appreciation – Students  | Yes  |                                  |
| 44. | Benefits from the Management for the faculty<br>members and non teaching staff                                      | 2    | Not Applicable                   |
| 45. | Consultancy activities  | yes  |                                  |
| 46. | Innovations by the Faculty in<br>Teaching and Learning  | NO   |                                  |
| 47. | Project based Learning  | No   | PG students - Not Applicable     |
| 48. | One Credit Course   | NO   | Not Applicable<br>Not Applicable |
| 49. | Value added courses   | NO   | Not Applicable                   |

| 50. | Language electives   | NO  |  |
|-----|--|-----|--|
|     | Add/ Drop Courses - Exemption  | NO  |  |
| 52. | Student Technical Seminar file   | yes |  |
| 53. | Industrial training for Faculty  | Yes |  |
| 54. | Student Scholarship Details (including NST)  | Yes |  |
| 55. | Continuous Assessment Test Analysis with CO attainment calculation and ATR                                   | Yes |  |
|     | End Semester Exam Result Analysis (with and without backlogs) and Steps for Improvement                      | Yes |  |
| 57. | CAT & End Semester Exam Question Papers  | Yes |  |
|     | MoU  |     |  |
| 59. | AU Affiliation- Lab Requirements   | Yes |  |
| 60. | Communication/Circulars from other Institutions  | No  |  |
| 61. | Circular File  | Ves |  |
| 62. | Extra curricular Activities(NSS, NCC, Sports<br>and cultural Events)   | Yes |  |
| 63. | Self-Learning Facilities (NPTEL, Coursera,)  | Yes |  |
| 64. | Funding Proposals  | Yes |  |
| 65. | Industry Institution Partnership (PALS, Nalaiya<br>Thiran, etc)  | NO  |  |
| 66. | Department action plan   | Mes |  |
| 67. | Academic schedule for Department – including all association activities                                      | Yes |  |
| 68. | Department Handout & Brouchers   | Yes |  |
| 69. | Elective details   | Ved |  |
| 70. | Website Updation   | Yes |  |
| 71. | Regulations, Curriculum and Syllabus   | Yes |  |
| 72. | Board of Studies – Minutes, Attendance,<br>Feedback on curriculum by students, alumni,<br>parents & teachers | yes |  |
| 73. | PAC and DAB  | No  | no be followed from (2022-2023) Onwar  |
| 74. | Attainment calculation for all the batches upto previous semester  | No  | TD be followed from (2022-2023) Onwar<br>TD be followed from (2022-2023) Onwar |
| 75. | Alumni details and activities organized  | Yes |  |
| 76. | Internal Audit Reports   | Ves |  |
| 77. | Project to Product Development   | Yes |  |

| 78. | Working Models  | NO  |  |
|-----|---|-----|--|
| 79. | Research laboratories   | NO  |  |
| 80. | Faculty Performance Appraisal and<br>Development System                       | Yes |  |
| 81. | Students admission (community wise, gender<br>wise, GQ/MQ) with DOTE approval | Ves |  |
| 82. | Visitors Book   | NO  |  |
| 83. | Budget File   | Yes |  |
| 84. | Petty Cash Register   | Yes |  |
| 85. | Maintenance Record (System/ AC/ Printer<br>Refilling)                         | YRS |  |
| 86. | NBA and NAAC Accreditation Reports, ATR and improvements                      | No  |  |
| 87. | Anna University and AICTE Documents   | Yes |  |
| 88. | Department Specific Clubs   | Ved |  |
| 89. | Infra structure facilities & ICT tools available                              | Yes |  |
| 90. | Individual Faculty Profile  | Ves |  |
| 91. | Examly reports  | Yes |  |
| 92. | Seminar file  | Ves |  |
| 93. | Academic Audit and ATR  | Ved |  |
| 94. | Best Practices and Distinctiveness of the department                          | Yes |  |
| 95. | Celebration of Commemorative days in the department                           | Yes |  |
| 96. | Innovations by the Faculty in<br>Teaching and Learning                        | NO  |  |
| 97. | Content beyond the syllabus   | Yes |  |

Auditor

J. A. north-Department HoD

Dean Academies

S. Konitter IQAC Coordinator

