



**GRIEVANCE CELL COMMITTEE
CIRCULAR AND MEETING MINUTES**

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ACADEMIC YEAR 2022-2023



NANDHA ENGINEERING COLLEGE

(Autonomous)

Affiliated to Anna University Chennai * Approved by AICTE* Accredited by NBA-New Delhi
Pitchandampalayam (P.O), Vaikkalmedu , Erode-Perundurai Road, ERODE –638 052.

Phone: 04294-225585, 223711, 223722, 226393, Fax: 04294-224787



Website : www.nandhaengg.org

E.Mail: info@nandhaengg.org

Dr. N.Rengarajan , B.Sc., B.Tech.,M.E.,Ph.D.

PRINCIPAL

NEC/Cir/2022-23/853

Time : 11.45 AM

Date: 21.07.2022

CIRCULAR

Classification	ROUTINE	IMMEDIATE
Academic	Originator : PRINCIPAL	Circulated to : Deans and HODs

Sub: Grievance Redressal Committee

This is to inform that Grievance Redressal Mechanism has been reconstituted in our college for the academic year 2022-2023. The committee has been redressing the grievances registered through online link since 25.06.2018. Suggestion boxes have also been placed again in all the blocks for the convenience of students. The grievances posted in the boxes are collected every Tuesday, redressed and grievance register is maintained at the Grievance cell office.

To register the online grievances, link and the committee members of the Grievance Redressal Mechanism have been displayed at prominent places. All the Students and Staff members are asked to refer the same for further details.

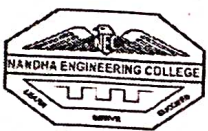
Register your Grievances @ URL: nandhaengg.org/grievance

Members Name	Profession	Associated with	e-mail Address
Dr. N. Rengarajan	Chairperson	Principal	principal@nandhaengg.org
Dr. P. Jamuna	Convener	EEE	jamuna.ponnusamy@nandhaengg.org
Mr. A.K.Velusamy	Member	AO	aotechcampus@nandhainstitutions.org
Dr. S. Karuppusamy	Member	CSE	karuppusamy.s@nandhaengg.org
Mr. C.Mani	Member	CSE	mani.chinasamy@nandhaengg.org
Ms. C.Navamani	Member	CSE	navamani.chinnasamy@nandhaengg.org
Mr. S.Muruganatham	Member	MECH	muruganatham.somasundaram@nandhaengg.org
Dr. Viswanathan S.P	Outside Activist	Others-Retired Registrar – Bharathiyar University	drspviswanathan@yahoo.com

PRINCIPAL

Copy To:

- All Deans' & HoDs for circulation among all students & faculty members.



NANDHA ENGINEERING COLLEGE, ERODE-52

(Autonomous)

GRIEVANCE REDRESSAL CELL

CIRCULAR

Date: 29-Aug-22

The Grievance Redressal Committee meeting will be held on 30-Aug-22 at 11.00 am. All the Committee Members are requested to attend the Meeting in the Block III Grievance Redressal Cell Positively.

P. Jamuna
29/8/22
Convener

S.No	Member Name	Signature
1	Dr.N. Rengarajan	<i>N.R.</i>
2	Dr.P.Jamuna (EEE)	<i>P. Jamuna</i> 29/8/22
3	Mr. A.K.Velusamy (AO)	<i>A.K.V.</i>
4	Dr. S. Karuppusamy (CSE)	<i>S. Karuppusamy</i> 29/8/22
5	Mr. C.Mani (CSE)	<i>C. Mani</i> 29/08/22
6	Ms. C.Navamani (CSE)	<i>C. Navamani</i> 29/08/22
7	Mr. S.Muruganantham (MECH)	<i>S. Muruganantham</i> 29/8/22

NANDHA ENGINEERING COLLEGE



(An Autonomous Institution affiliated to Anna University Chennai and
Approved by AICTE, New Delhi)

Pitchandampalayam, Erode To Perundurai Road, Erode-638 052

Grievance Cell Meeting Minutes

Venue	Grievance Cell
Date & Time	30/08/2022, 11.00 a.m.
<u>Members attended:</u>	Dr. N. Rengarajan Dr. P. Jamuna / EEE Mr. A.K.Velusamy / AO Dr. S. Karuppusamy / CSE Mr. C.Mani / CSE Ms. C.Navamani / CSE Mr. Muruganantham / MECH


➤ **The Complaint(s) received are as follows:**

I bring this complaint to your kind address that, * I am coming to our college by our college bus. My bus number is 23. Inside my bus, the roof is leaking and if rain occurs, the water is leaking through the roof and pouring on the students sitting in the seat . *I have raised this complaint before 6 months from now and the transport department said that it will be resolved soon since all the busses are going to FC. But, the complaint is not at all resolved even though the bus has returned from the process of FC. * Due to the rush, most of the students, stand in the bus since there is no place to sit. Hence, in this situation, if the water is also leaking on the students those who are sitting in the seat, then they try to get up from the seat and come outside of the seat to stand. But, there is no place to stand due to the rush. *This situation is very uncomfortable for bringing our laptops. * I have raised this complaint to the respective persons as much as possible but, none of them solved this issue. Finally, I trust you that. you will resolve this complaint. * Hence, I request you to solve this issue as soon as possible. Thank you - Arunachalam 20it004

(B.Tech(IT)).

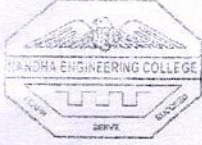
➤ **Action to be Taken :**

A Discussion was held, due to his complaint by the Grievance committee. The Administrative officer has given assurance to complete the issue on or before 15th September 2022. His previous complaints did not reach respective in-charges and higher level through proper channel.


PRINCIPAL



ANTISEXUAL HARASSEMENT COMMITTEE
CIRCULAR AND MINUTES



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Dr. N.Rengarajan , B.Sc., B.Tech. M.E., Ph.D
PRINCIPAL

NEC/Cir/2022-23/CASH001

Date: 18.07.2022

Time : 11.30 am

CIRCULAR

Classification	ROUTINE	IMMEDIATE
Academic	Originator : PRINCIPAL	Circulated to : Deans and HODs

Sub: Committee Against Sexual Harassment – reg

Based on the report SAKSHAM "Measures for Ensuring the Safety of Women and Programmes for Gender Sensitization on Campuses" from University Grants Commission a committee is reconstituted to develop guidelines to combat sexual harassment, violence against women and ragging and to deal with cases reported

COMPOSITION

The Committee consists of members of the faculty, administration, supporting staff and students' representatives. The members of the committee for the academic year 2022-23 are:

Sr. No	Name	Designation	E-mail id
1	Dr.V.MANIMEGALAI	PROF. / MBA (Convenor)	manimegalai.v@nandhaengg.org
2	Ms.R.KAVITHA	Panel Lawyer, District Legal Service Authority, Erode.	kavithasujeeth4@gmail.com
3	PARVATHI.M	Prof/CSE (Faculty Member)	rehasenthil@gmail.com
4	PARAMESWARI.J	AP/ECF (Faculty Member)	erparam@gmail.com
5	SELVI.K	AP/CIVIL (Faculty Member)	Selvi.kaliappan@nandhaengg.org
6	NANDHINI.K	AP/MBA (Faculty Member)	nandhini.k@nandhaengg.org
7	AMUTHA.K	Lab Assistant/IT Supporting staff	ammukanna@nandhaengg.org
8	SATHYA.R	Lab Assistant/MBA Supporting staff	sathya1562001@gmail.com



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Dr. N.Rengarajan, B.Sc., B.Tech. M.E., Ph.D
PRINCIPAL

9	SUMATHI.C	Office Superintendent Office Staff	Sumathinivi2001@gmail.com
10	SNEHA.R	II MBA Student	sneharaje167@gmail.com
11	DEEPIKA.V	IV IT Student	Deepika.19IT014@nandhaengg.org
12	HEMADHARSHINI.K	IV ECE Student	khemdharshini11@gmail.com
13	NITHYASRI..R.B	IV CSE B Student	nithyasri.19cs078@nandhaengg.org

OBJECTIVES

- To receive complaints from women faculty, Staff and Students regarding sexual harassment, sexual advances, ragging, eve-teasing and related issues.
- To deal all the reported cases and submit a recommendation to the Principal for punitive action.
- To make recommendations to compact the discrimination against women and other related issues to the Principal.
- To organize workshops, seminars, and other related activities to educate the women in the campus.

PROCEDURE FOR MAKING COMPLAINTS TO THE COMMITTEE

A complaint on discrimination or sexual harassment may be lodged by the victim or a third party. A written complaint may be addressed to the Convener of the Committee. Any complaint received by the higher authorities will be forwarded to the Committee for further action.

The committee is valid for one year

Dr. V. R. Rengarajan



[Signature]
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Erode - 638 052.



NANDHA ENGINEERING COLLEGE, ERODE -52
(AUTONOMOUS)
COMMITTEE AGAINST SEXUAL HARASSMENT
(2022-2023)

S.NO	NAME	DESIGNATION	SIGNATURE
1	DR.V.MANIMEGALAI	PROF. / MBA (CONVENOR)	
2	Ms.R.KAVITHA	PANEL LAWYER, DISTRICT LEGAL SERVICE AUTHORITY, ERODE.	
3	PARVATHI.M	PROF/CSE (FACULTY MEMBER)	
4	PARAMESWARI.J	AP/ECE (FACULTY MEMBER)	
5	SELVI.K	AP/CIVIL (FACULTY MEMBER)	
6	NANDHINI.K	AP/MBA (FACULTY MEMBER)	
7	AMUTHA.K	LAB ASSISTANT/IT SUPPORTING STAFF	
8	SATHYA.R	LAB ASSISTANT/MBA SUPPORTING STAFF	
9	SUMATHI.C	OFFICE SUPERINTENDENT OFFICE STAFF	
10	SNEHA.R	II MBA STUDENT	
11	DEEPIKA.V	IV IT STUDENT	
12	HEMADHARSHINI.K	IV ECE STUDENT	
13	NITHYASRI R.B	IV CSE B STUDENT	



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Dr. N.Rengarajan , B.Sc., B.Tech. M.E., Ph.D
PRINCIPAL

Date: 27.10.2022

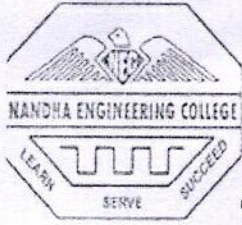
CIRCULAR

Sub: Anti Sexual Harassment- Reg.

Anti Sexual Harassment Committee meeting is scheduled at 12.00 PM on 28.10.2022 at MBA Lab. The respective committee members are requested to attend the meeting to prepare the action plan for the academic year 2022-23.

N. Rengarajan
Principal

[Handwritten signature]



NANDHA ENGINEERING COLLEGE (Autonomous)

Erode - 638052, TamilNadu.

(Affiliated to Anna University, Chennai. Approved by AICTE, Accredited by NAAC & NBA Included under Sections 2(f) and 12(B) of the UGC Act)

Anti sexual Harassment Cell Organize a Session on



WOMEN'S SAFETY AND GENDER SENSITIZATION



Resource Person

Ms.R.KAVITHA

Panel Lawyer,

District Legal Service Authority,

Erode



16-12-2022

10.00 AM



Conference Hall

Organizing Chair

Dr. V. Manimegalai

Co coordinator/

Harassment Committee

VISHAKA

Principal

Dr. N. Rengarajan

NEC



NANDHA ENGINEERING COLLEGE

(Autonomous)

Erode-638052, TamilNadu

Anti Sexual Harassment Cell Organize a Session on 16.12.2022

WOMEN'S SAFETY AND GENDER SENSITIZATION



Dr. V. Harinagali
[CONVENOR]



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Erode - 638 052.



NANDHA ENGINEERING COLLEGE
(AUTONOMOUS)
ERODE
NON - STATUTORY COMMITTEE

Ref No. NEC/NSC/22-23/MOM/1

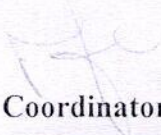
Prepared by: Dr.V.MANIMEGALAI
COORDINATOR

MINUTES OF MEETING

Date: 28.10.2022 Time: 12 PM Venue: MBA LAB

S. No.	Members of the Meeting
1	Dr.V.MANIMEGALAI
2	Ms.R.KAVITHA
3	PARVATHI.M
4	PARAMESWARI.J
5	SELVI.K
6	NANDHINI.K
7	AMUTHA.K
8	SATHYA.R
9	SUMATHI.C
10	SNEHA.R
11	DEEPIKA.V
12	HEMADHARSHINI.K
13	NITHYASRI.R.B

S.No	Discussion Points
1	Discussed to prepare the action plan for the Academic Year 2022-2023
2.	Discussed to conduct gender sensitization programme and various awareness programme to prevent harassment for the academic year 2022-2023
3.	Committee members are informed to arrange the students to participate in the event which is to be held on 11.11.2022.


Coordinator



**ANTIRAGGING COMMITTEE
CIRCULAR AND MINUTES**



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Dr. N. Rengarajan B.Sc.,B.Tech.,M.E.,Ph.D.

PRINCIPAL

Ref. No: NEC/ARC/2022-2023

Date: 06.07.2022

CIRCULAR

Classification	ROUTINE	IMMEDIATE
Anti-Ragging	Originator: PRINCIPAL	Circulated to All HoDs

Sub: Formation of Anti-Ragging Committee –Reg.

Academic Year 2022-23

Objective:

To create awareness among the student community about the dehumanizing effect of ragging.

Functions:

- To give sufficient exposure to the law prohibiting ragging and the pessimistic aspects of ragging.
- To discuss the measures to be taken to prevent ragging in the college premises
- To discuss the steps to be taken to identify the offenders and punish them suitably.
- To prevent any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to the student.

As per the UGC guide lines and Anna University direction, we need to curb the menace of ragging through precautionary measures like forming anti-ragging committee anti-ragging squad, CCTV cameras at vital points, regular interaction and counseling with the students.

In this regard the following faculty members are assigned as anti ragging committee and squad members.



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Dr. N. Rengarajan B.Sc.,B.Tech.,M.E.,Ph.D.
PRINCIPAL

ANTI-RAGGING COMMITTEE (2022-2023)

Name of the Member	Position	Designation	Mobile Number
Dr. M. K.Murthi	Chief Coordinator	Prof/Mech	73737 37471
Mr.K.S.Mohan	Coordinator	AP/Physics	97897 50511
Dr. E. K. Mohanraj	Member	HoD/Civil	73737 14706
Dr. G. Ramani		HoD/EEE	99407 78576
Dr. N. Subramanian		HoD/Chemical	97897 80967
Ms. M. Parvathi		HoD/AI&DS	73737 50507
Mr.Thangadurai		Sub Inspector of Police	9698141118
Mr.Selvin		Reporter- Dinathanthi News	9842408012
Mrs.T.Mohanapriya		Student Member	Final Year EEE
Mr.K.William Richard	Student Member	Final Year Mech	9629908113
Mr.S.Rajeshkumar	Student Member	Final Year Chemical	7603993792

ANTI-RAGGING SQUAD MEMBERS (2022-2023)

Name of the Member	Position	Designation	Mobile Number
Dr. M. Vijayalakshmi	Committee Squad	Prof/Chemistry	94437 57680
Dr. C. Siva		HoD/IT	97506 80111
Dr. D. Vanathi		HoD/CSE	73737 40011
Mr. K.Pradeep Kumar		HoD/Agri	99656 15038



2

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Dr. N.Rengarajan , B.Sc., B.Tech. M.E., Ph.D
PRINCIPAL

NEC/Cir/2022-23/ 877

Date: 20.12.2022

Time: 02.00 am

CIRCULAR

Classification	ROUTINE	IMMEDIATE
Anti -Ragging	Originator: PRINCIPAL	Circulated to HODs & Anti Ragging Squad Members


Sub:- Anti-Ragging committee Squad Visit - Reg.

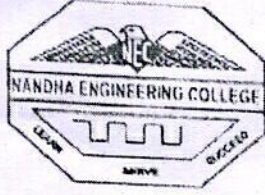
The following faculty members those who are deputed as the squad members of anti-ragging committee are asked to visit all the blocks, hostel and canteen of our campus on or before 27.12.2022 and submit the report on or before 29.12.2022

ANTI RAGGING SQUAD MEMBERS

S.No	Name of the Squad Member	Designation/Department
1	Dr.M.K.Murthi	Chief Coordinator Students Affairs
2	Dr. C. Siva	HoD/IT
3	Dr. D. Vanathi	HoD/CSE
4	Dr. M. Vijayalakshmi	Professor /Chemistry
5	Mr. K.Pradeep Kumar	HoD/Agri




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Minutes of Anti-Ragging Squad Committee

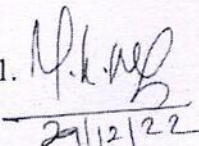
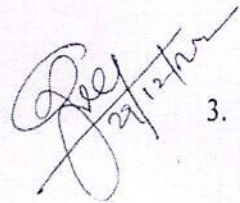
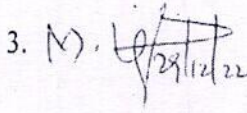
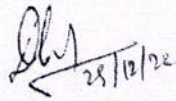
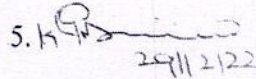
Venue	College Campus
Date & Time	28.12.2022 & 1.30 PM – 4.30 PM
Squad Members :	1.Dr.M.K.Murthi 2.Dr. C.Siva 3.Dr. M.Vijayalakshmi 4.Dr.D.Vanathi 5.Prof.K.Pradeep Kumar

Minutes of the squad report in and around the college campus are as Follows:

Item : 1	The anti ragging squad members explained about the rules and regulations of UGC / AICTE / Anna university, Chennai against ragging to the students.															
Item : 2	All fresher' were enquired in their respective class rooms and ensure ragging free campus and also asked to maintained amicable relations among students. <table border="1"><thead><tr><th>S.NO</th><th>CLASS</th><th>STUDENTS NAME:</th></tr></thead><tbody><tr><td>1.</td><td>MECH</td><td>A.GOKULSARAVANAN</td></tr><tr><td>2.</td><td>IT</td><td>G.KARTHIKEYAN</td></tr><tr><td>3.</td><td>EEE</td><td>E.EZHIL ARASI</td></tr><tr><td>4.</td><td>CIVIL</td><td>S.SHREETHA</td></tr></tbody></table>	S.NO	CLASS	STUDENTS NAME:	1.	MECH	A.GOKULSARAVANAN	2.	IT	G.KARTHIKEYAN	3.	EEE	E.EZHIL ARASI	4.	CIVIL	S.SHREETHA
S.NO	CLASS	STUDENTS NAME:														
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2.	IT	G.KARTHIKEYAN														
3.	EEE	E.EZHIL ARASI														
4.	CIVIL	S.SHREETHA														
Item : 3	The first year students were made aware of the kinds of disturbances they may experience from the seniors.															

Item : 4	<p>Interactions were made by the squad member with I-year students at I- Floor in girls hostel. Students stated that no issues were experienced by them in the hostel</p> <table border="1" data-bbox="454 313 1260 481"> <thead> <tr> <th>S.NO</th> <th>CLASS</th> <th>STUDENTS NAME</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>AGRI</td> <td>P.SUJITHA</td> </tr> <tr> <td>2</td> <td>CSE - CS</td> <td>S.PANDY KEERTHIKA</td> </tr> <tr> <td>3</td> <td>ECE</td> <td>T.DHARANI</td> </tr> <tr> <td>4</td> <td>AIDS</td> <td>R.ROHINI</td> </tr> </tbody> </table>	S.NO	CLASS	STUDENTS NAME	1	AGRI	P.SUJITHA	2	CSE - CS	S.PANDY KEERTHIKA	3	ECE	T.DHARANI	4	AIDS	R.ROHINI
S.NO	CLASS	STUDENTS NAME														
1	AGRI	P.SUJITHA														
2	CSE - CS	S.PANDY KEERTHIKA														
3	ECE	T.DHARANI														
4	AIDS	R.ROHINI														
Item : 5	<p>Interactions were made by the squad member with I-year students at II- Floor in boys hostel. Students stated that no issues were experienced by them in the hostel.</p> <table border="1" data-bbox="462 672 1252 851"> <thead> <tr> <th>S.NO</th> <th>CLASS</th> <th>STUDENTS NAME</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>CSE</td> <td>G.SRI VIGNESH</td> </tr> <tr> <td>2</td> <td>BME</td> <td>P. GOWTHAM</td> </tr> <tr> <td>3</td> <td>CSE-IOT</td> <td>K..RAM KUMAR</td> </tr> <tr> <td>4</td> <td>CHEMICAL</td> <td>M.MATHAVANAN</td> </tr> </tbody> </table>	S.NO	CLASS	STUDENTS NAME	1	CSE	G.SRI VIGNESH	2	BME	P. GOWTHAM	3	CSE-IOT	K..RAM KUMAR	4	CHEMICAL	M.MATHAVANAN
S.NO	CLASS	STUDENTS NAME														
1	CSE	G.SRI VIGNESH														
2	BME	P. GOWTHAM														
3	CSE-IOT	K..RAM KUMAR														
4	CHEMICAL	M.MATHAVANAN														
Item : 6	<p>If any type of ragging occurs, the students were advised to contact the squad members immediately and the committee members were asked to take appropriate action as per the Act of prohibition of ragging in Educational Institutions to the Authorities concerned.</p>															
Item: 7	<p>I-year students stated that no issues were faced by them regarding ragging in our campus. Moreover the students were advised to maintain amicable relations among other students.</p>															

Squad Members Signature

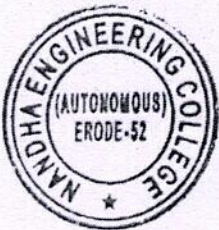
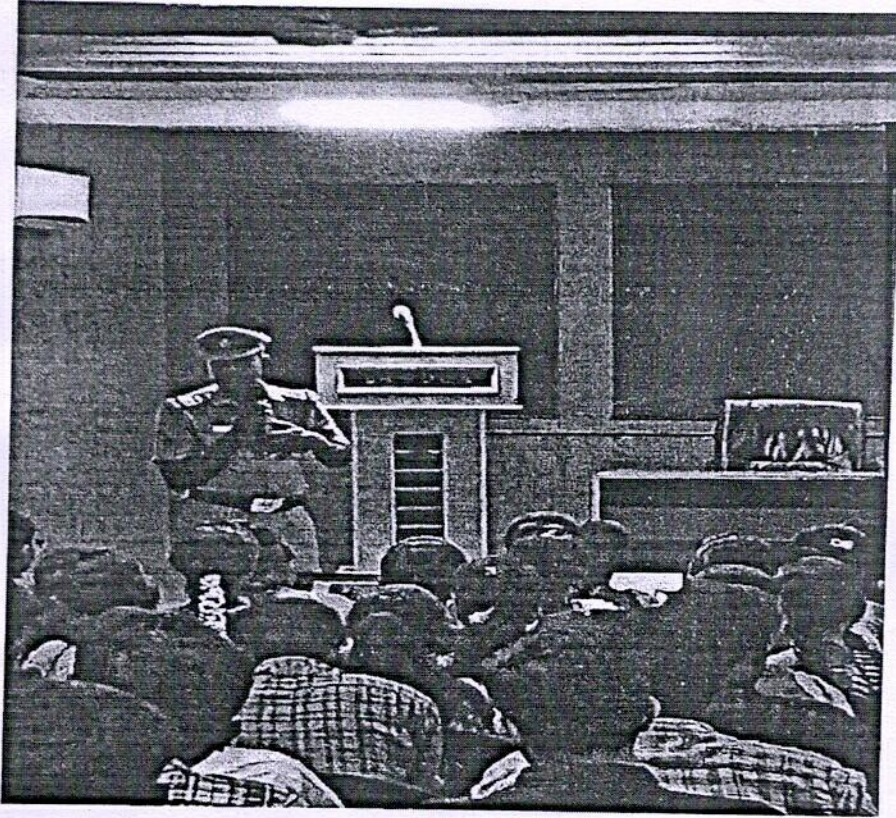
1.  2.  3.  4.  5. 


Copy to

1. The Principal
2. The Convener
3. Deans & HODs

Anti Ragging Awareness Programme

An antiragging awareness programme was conducted by the Nandha Engineering College at the Conference Hall on 11.08.2022. Mr.Nagarajan, Sub-inspector of Police, Perundurai gave awareness to the students programme. All the students actively attended the programme.




PRINCIPAL
Nandha Engineering College
(Autonomous)
Erode 638 052.