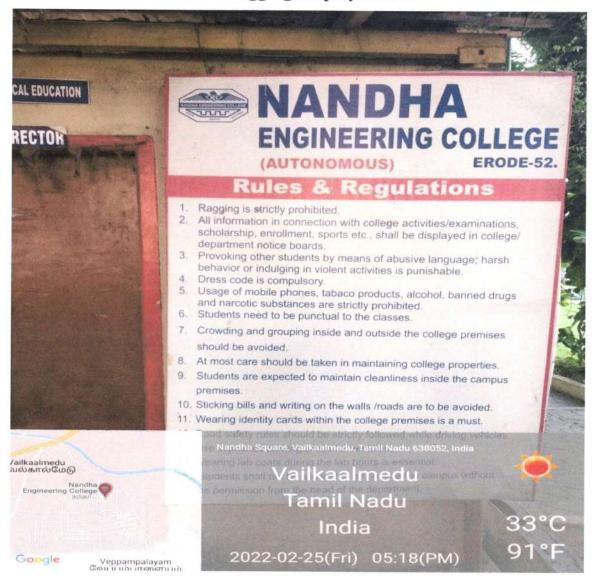
ORGANIZATION WIDE AWARENESS

Anti Ragging Display Board



Anti Ragging Rules and Regulations displayed infront of Physical Director Room





Anti Ragging Awareness Board Displayed near Estate Office



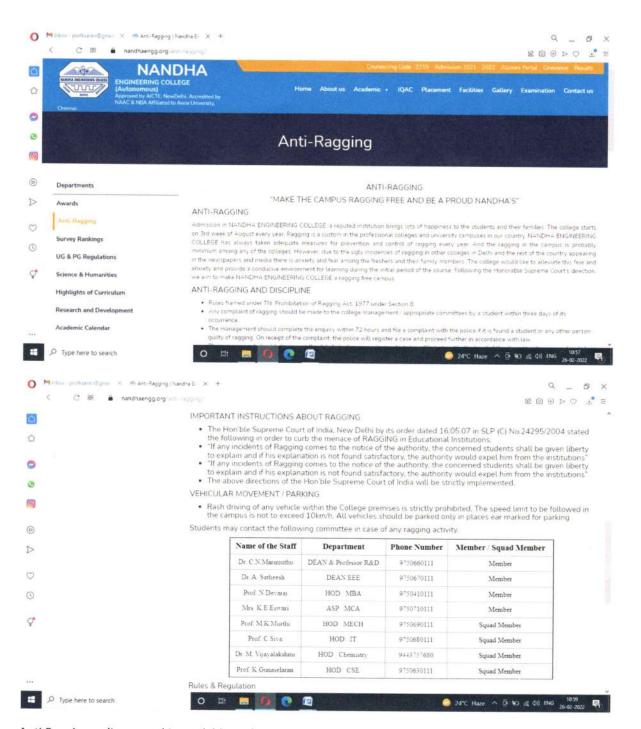
Anti Ragging Committee members List displayed near Estate Office





Anti Ragging Board displayed near Estate Office





Anti Ragging online portal is available in the Institution Website



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Anti Ragging committee and squad members displayed in Girls Hostel



Anti Ragging Committee and Squad Members list displayed in Block I





Anti Ragging Committee and Squad Members List displayed in Mechanical Department



Anti Ragging Committee and Squad Members List displayed in Boys Hostel





Grievance Redressal Cell members list displayed in Link Block



MECHANISM OF ONLINE/OFFLINE SUBMISSION OF GRIEVANCES

Online mode complaint mechanism

ONLINE GRIEVANCE PORTAL: (Home - Nandha Engineering Complaint Portal (nandhaengg.org))



Grievance Redressal Committee



Shi NANDHA EDUCATIONAL TRUST was established in sego with the conscious effects of Tinu. VSHANNUGAN, BCom, an owner professional cum industrialist, and a philanthropist part exclusions have a leader with forceignt and integrity has vision is to orner education to promote the interests of students in rural areas to offer them easy access of quality higher education and to build confidence in them to prove their reash of success. The trust functions with Tinu VSHANMUGAN, BCom, as Charman cum Menaging. Trustee and his family members as trustees, thereby sharing the commitment in the pursuit of excellence in all things as a life-long endeavour it is due to extraordinary vision enthusiasm and forethought of our charman, the trust could establish many institutions in a short pence. Nandha Engineering Coulege is one of the top's engineering couleges in Erode. Tamilinatio.

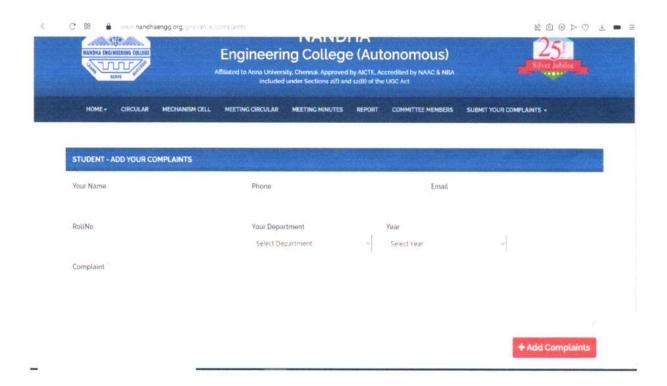
Completed Complaints - 50 Pending Complaints - 0 Home Submit Your Complaint Developed By Byzero Technologies

Screen shot of online grievance complaint portal

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Submission page for grievances in online



Screenshot of online grievance submission form

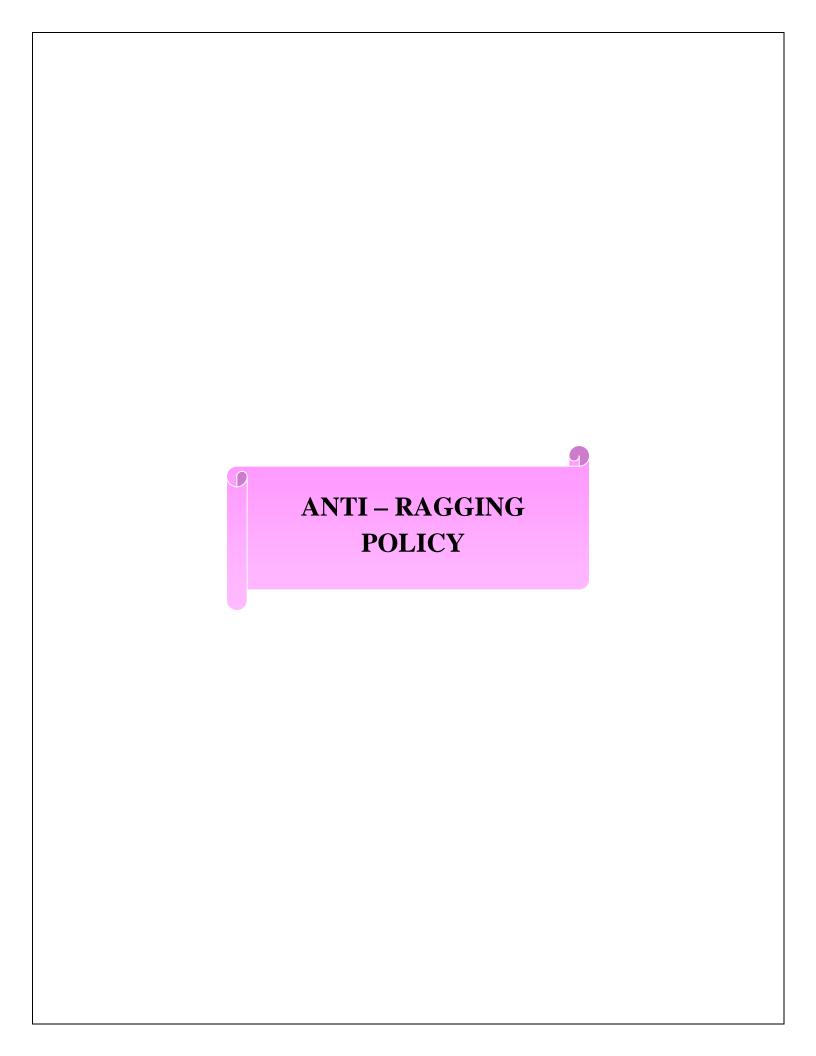


Offline mode complaint mechanism



Anti-Ragging Complaint Box







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Website: www.nandhaengg.org

E.mail: info@nandhaengg.org

Dr. N. RENGARAJAN B.Sc., B.Tech., M.E., Ph.D.

PRINCIPAL

ANTI-RAGGING POLICY

As per the direction of Lr.No.D.O No.1-15/2009 (ARC) pt-III from the Secretary of University Grants Commission, Nandha Engineering College strictly observes the instructions meticulously. In the institution ragging is strictly prohibited and prevented, and ragging free campus is ensured. Further if any student, underwent any form of ragging can register his/her complaint to necantiragging@nandhaengg.org / complaint box / anti ragging squad members / website. The anti ragging team will take action as mentioned below as per the guidance.

What Constitutes Ragging:

UGC has formulated ragging constitutes one or more of any of the following acts:

- a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- b) Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.

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- g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- h) Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Measures for prevention of ragging:

It shall be mandatory for every stake holder to take following measures for prevention of ragging at such institutions.

- a) Ragging within and outside the campus is totally banned and anyone found guilty of ragging and/or abetting ragging is liable to be punished.
- b) Every candidate has to fill an affidavit, preferably in English or in the regional languages. The affidavit should be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.
- c) A printed affidavit, preferably in English or in the regional languages and the affidavit should be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and/or abetting ragging.
- d) The applicant must submit a document along with the School Leaving

Certificate/Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon the student who has a negative entry in this regard.

e) A student seeking admission to the hostel shall have to submit another affidavit along with his/her application for hostel accommodation that he/she is also aware of the law in this regard

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and agrees to abide by the punishments meted out if he/she is found guilty of ragging and/or abetting ragging.

- f) Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of staff. Such staff member should interact individually with each member of the group on regular basis to ascertain the problems/difficulties, if any faced by the freshers in the Institution and extend necessary help.
- g) In case of freshers admitted to a Hostel it shall be the responsibility of the teacher in charge of the group to co-ordinate with the warden of the Hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged. Freshers would be lodged in a separate hostel block wherever possible and where such facilities are not available, the college/institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, Security Guards and Staff.
- h) Institute provides the assistance of professional counselors at the time of admissions to counsel 'freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in the hostels.
- i) A Student Handbook detailing when and whom student has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committee, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc. is being provided to all the freshers.
- j) The Institute through the student information booklet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.
- k) The information booklet mentioned above shall also tell the freshers about their rights as bona fide students and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.

1) The information booklet mentioned above includes a calendar of events and activities laid down by the institution to facilitate and complement familiarization of juniors with the academic environment of the institution.

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- m) Institute has tight security in its premises, especially at the vulnerable places. Necessary, and intense policing is resorted to at such points at odd hours during the early months of the academic session.
- n) Mobile Phones and other communication devices may be permitted in residential areas including hostels to provide access to the students particularly freshers, to reach out for help from teachers, parents and Institution authorities.

Monitoring Mechanism

a) Anti-ragging Committee:

Institute has constituted an Anti-ragging Committee which is headed by the Head of the Institution, and consisting of representatives of civil and police administration, local media. Non-Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and have a diverse mix of membership in terms of level as well as gender.

The Anti-Ragging Committee ensures compliance with the provisions of above mentioned regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.

b) Anti-Ragging Squad:

Institute also constitutes a smaller body known as the Anti-Ragging Squad, members of which is nominated by the Head of the Institution The squad maintains the vigil, oversight and do patrolling functions and remains mobile, alert and active at all times. The Anti-Ragging Squad has representation of various members of the campus community and has no outside representation.

- c) The Anti-Ragging Squad can make surprise raids on hostels, and other places vulnerable to incidents and having the potential for ragging and is empowered to inspect such places.
- d) The Anti-Ragging Squad can conduct an on-the-spot enquiry into any incidents of ragging referred to it by the Head of the institution or any member of the faculty or any member of the dent or any parent or guardian or any employee of a service provider or by any

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other person, as the case may be; and shall submit enquiry report along with recommendations to the Anti-Ragging Committee for action. Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and considerations such other relevant information as may be required.

Actions to be taken against students for indulging and abetting ragging in the institute.

- a) A strong, exemplary and justifiably harsh punishment would be meted out to the persons indulged in ragging to act as a deterrent against recurrence of such incidents.
- b) Every single incident of ragging a First Information Report (FIR) would be filed without exception by the institutional authorities with the local police authorities.
- c) The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
- d) a) Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following: -
 - Cancellation of admission
 - Suspension from attending classes
 - Withholding/withdrawing scholarship/fellowship and other benefits
 - Debarring from appearing in any test/examination or other evaluation process
 - Withholding results
 - Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - Suspension/expulsion from the hostel
 - Rustication from the institution for period ranging from 1 to 4 semesters
 - > Expulsion from the institution and consequent debarring from admission to any other

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Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

Appeal:

An appeal against the order of punishment by the Anti-Ragging Committee shall lie to the Chairman or Head of the Institution, as the case may be.

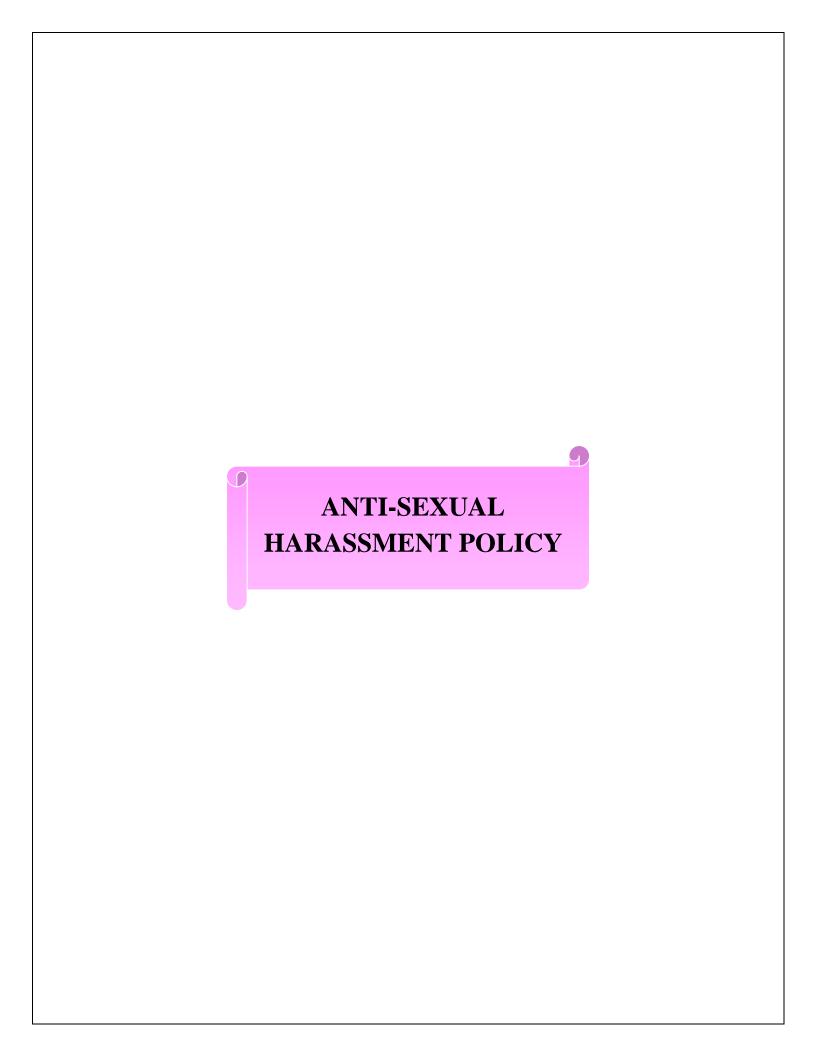
Action Taken Report:

The institutional authorities shall intimate the incidents of ragging occurred in their premises along with actions taken to the Council form time to time.



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ANTISEXUAL HARASSMENT

General Information

Nandha Engineering College (Autonomous) is committed to moulding a generation which safeguards the virtues of gender equality and equity. Nandha Engineering College (Autonomous) strives to create and maintain a work environment in which people are treated with dignity, decency and respect. The environment of the company shall be characterized by mutual trust and the absence of intimidation, oppression and exploitation. Our college attempts to uphold the constitutional mandate ensuring the human rights of all those who fall within its jurisdiction. Nandha Engineering College (Autonomous) has constituted an "Antisexual Harassment Cell." The following policy has been made keeping in mind the above facts

Objectives

- 1. To sensitize students on gender equity and to prevent sexual harassment in any form
- 2. To promote dialogue about sexual harassment possible in academic communities

According to THE SEXUAL HARASSMENT OF WOMEN AT THE WORKPLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT 2013, sexual harassment

includes any one or more of the following unwelcome acts or behavior (whether directly or by implication) namely:

Physical contact and advances; or

- 1. A demand or request for sexual favors; or
- 2. Making sexually colored remarks; or
- 3. Showing pornography; or
- 4. Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

Any act falling under the purview of following cases will be considered as an incident of sexual harassment:

 Unwelcome sexual advances, verbal, non-verbal and/or physical conduct such as loaded comments, remarks or jokes, letters, phone calls or e-mails, gestures, exhibition of pornography, lurid stares, physical contact, stalking, sounds or display of a derogatory nature.



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- Interfering with her work or creating an intimidating, offensive, or hostile environment for her
- 3. When a person uses the body or any part of it or any object as an extension of the body with a sexual purpose in relation to another person without the latter's consent or against that person's will, such conduct will amount to sexual assault.
- 4. When deprecatory comments, conduct or any such behavior is based on the gender identity/sexual orientation of the person and/or when the premises or any public 5 forum of the institute is used to denigrate/discriminate against person(s), or create a hostile environment on the basis of a person's gender identity/sexual orientation.
- When a person shows any humiliating treatment to woman that is likely to affect her health and safety

Why is it important?

Any student/staff member can be a potential victim and hence it's important for everyone to understand how to recognize and deal with sexual harassment.

Applicability of Policy

Complaints against sexual harassment can be made by

- A student of Nandha Engineering College (Autonomous) against another student of the College
- A student of Nandha Engineering College (Autonomous) against a staff (teaching or non-teaching) of the college
- A staff of Nandha Engineering College (Autonomous) against another staff of the college
- A staff (Teaching or non teaching) against a student of the Nandha Engineering College (Autonomous)



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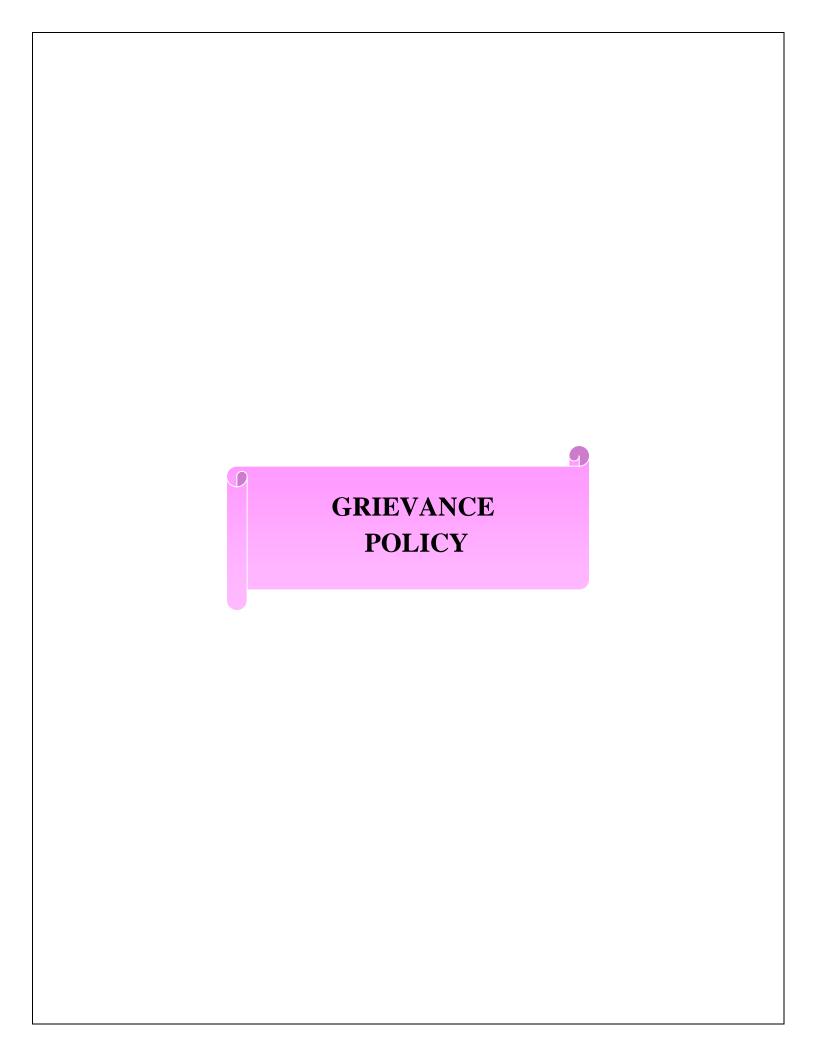
Steps you can take

- Inform class teachers, H.O.Ds or Members of Antisexual Harassment Cell.
- Approach the Antisexual Harassment Cell and file a written complaint.



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ERODE - 638 052 TAMILNADU

Email: principal@nandhaengg.org Mobile: 73737 12234

GRIEVANCE REDRESSAL CELL

Grievance Redressal Committee and portal has been formulated in NEC in order to register and rectify the grievances. The link of the Grievance Redressal Mechanism had been displayed at prominent places.

Objectives

- To uphold the dignity of the College by ensuring strife free atmosphere through promotion of cordial Student-Student and Student-Teacher relations.
- To encourage the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- To redress the registered grievances at once or within a month according to the nature of the Grievances.
- To monitor the complaints on the website and to arrange a meeting for grievance redressal committee members and discuss the complaints.
- To notify the decisions taken by the committee members to the knowledge of the respective HOD's and Principal.
- To intimate the effective redressal of his / her grievances to the person concerned through website.
- To resolve the grievances registered anonymously.
- To ensure effective solution to the student's grievances with an impartial and fair approach.
- To redress the complaints received from government school students who got admitted under 7.5 percentage criteria.

Scope

The cell deals with grievances received from the students about any of the following matters

- Academic Matters: Related to timely issue of duplicate Mark-Sheets, Transfer Certificates, Conduct Certificates or other examination related matters.
- Financial matters: Related to Library, Hostel and College dues and payments
- Other Matters: Issues related to sanitation, preparation of food, availability of transport, victimization by teachers etc.



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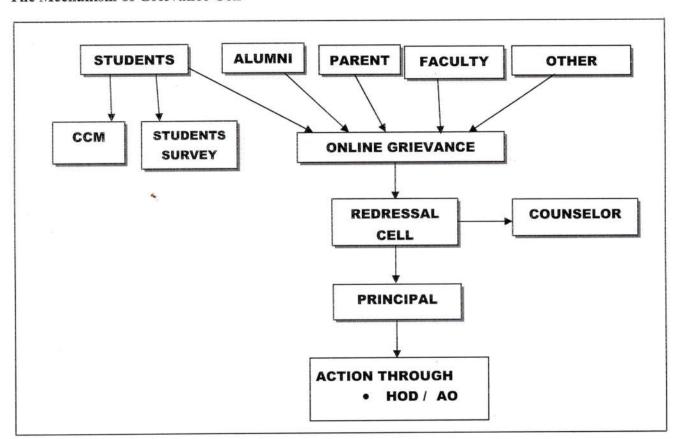
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The College has an in-house counselor to offer support and guidance to students in need of help.

Role and responsibilities of the counselor are:

- To work with designated person as a thinking partner, a revealing mirror, and a pacesetter among others
- To help students increase their self-awareness so as to make them more effective as an individual and in turn, effective in their learning.
- To help in leveraging the core capacities of students.
- To observe and be more vigilant in dealing with students' problems.

The Mechanism of Grievance Cell



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Grievance Redressal Committee Members

Member Name	Position	
Dr. N.Rengarajan	Chairperson	
Dr.P.Jamuna (EEE)	Convener	
Mr. A.K.Velusamy (AO)	Member	
Dr.S.Karuppusamy(CSE)	Member	
Mr. C.Mani (CSE)	Member	
Ms. C.Navamani (CSE)	Member	
Mr. S.Muruganantham (MECH)	Member	
	Dr. N.Rengarajan Dr.P.Jamuna (EEE) Mr. A.K.Velusamy (AO) Dr.S.Karuppusamy(CSE) Mr. C.Mani (CSE) Ms. C.Navamani (CSE)	

Procedure for Lodging a Complaint

Students, Alumni, Parents, Staff Members and others can register their grievances through the given link.

Register your Grievances @ URL : nandhaengg.org/grievance.

The Cell is having the provision of being reconstituted every year if situation arises for so by the Principal himself along with suggestions sought from the in charge administrative body. Care is taken to select staff members from varied streams.

Redressal of Grievance

- a) The complaint letter / email should contain the Complainant's name and contact details, copies of supporting documents, wherever applicable.
- b) All the complaints shall be registered in NEC Grievance portal
- c) If the grievance is resolved within three working days, the resolution shall be communicated along with the acknowledgement to the complainant.
- d) The complaint shall be addressed as early as possible and within a maximum of 30 days of the receipt of the complaint.

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e) All complaints shall be dealt with and monitored by the Grievance Redressal Committee Organization.

f) The Grievance Redressal Committee would monitor the resolution of complaints received from the Complainant and periodically put up the same for review by the Senior Management.

g) The Grievance Redressal Policy is accessible to all and it ensures that information is readily available on the modalities of making and resolving complaints. This policy is available on the website and also at the offices of this organization.

Closure of grievance

Every grievance shall be disposed off within a period of thirty days of its receipt and a final reply shall be posted in the grievance portal, containing details of resolution or rejection of the complaint with reasons.

A grievance shall be considered as disposed off and closed in any of the following instances, namely:

a) when the intermediary or entity regulated by Authority has acceded to the request of the complainant fully.

b) All complaints shall be monitored and marked as closed only after resolution of the subscriber grievance.

c) The complaint shall be treated as closed if the complainant has not responded within forty days of the publishing in the grievance portal.

d) Where the complainant has not preferred any appeal within forty days from the date of receipt of resolution or rejection of the grievance communicated by the intermediary or Authority.