

**NANDHA ENGINEERING COLLEGE, ERODE – 638 052**  
**(An Autonomous Institution, Affiliated to Anna University Chennai and**  
**Approved by AICTE New Delhi)**

**DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING**  
**MINUTES OF THE PROGRAMME ASSESSMENT COMMITTEE (PAC) MEETING**

The 1<sup>st</sup> PAC meeting for the academic year 2023-2024 was held on 28.07.2023 at 11.00 pm in CSE Department B-III -302.

The Chairman of the PAC, Dr.D.Vanathi, welcomed the members for the meeting. Then, the items listed below were taken for discussion.

<b>AGENDA</b>	
Item 1.01	Review of previous PAC meeting minutes.
Item 1.02	Review of Zeroth Course Co-ordinator Meeting Minutes for all courses by heads of the department.
Item 1.03	Discussion on R22- I semester UG & PG all courses Result Analysis & PO, PSO attainment and Action to be taken for not attained PO's & PSO's.
Item 1.04	Discussion on R22 II semester CATI attainment and Action Taken Report for slow and advanced learners.
Item 1.05	Discussion on department activities plan - Co-curricular and extracurricular activities
Item 1.06	Discussion on Placement and Training activities for III and IV year students.
Item 1.07	Discussion on Feedback collected - Class Committee Meeting (CCM), parents meeting, Alumni and Mid sem feedback (I, II, III & IV year)- reports, analysis and action taken.
Item 1.08	Discussion on PBL Courses. ( Selected Projects to be submitted to CiPD for Innovation day).
Item 1.09	Discussion on Research and development Activities ( Fixing the target for Consultancy and Research grant)
Item 1.10	Discussion on PAD's form eligibility.

The proceedings of PAC started and the minutes of the meeting were recorded as follows:

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Discussion	<ul style="list-style-type: none"> <li>Reviewed Zeroth Course Co-ordinator Meeting Minutes for all courses of third year and verified the discussion on COs and PO/PSO of previous batch in CCMO.</li> <li>All subject and lab handling faculty were asked to fix target according to the difficulty level of the subject.</li> </ul>																																																																																																								
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Discussion	S.No	Subject Name	Staff Name	No of Students Appeared	No of Students Cleared	Pass %	Attainment		
							CO1	CO2	CO3
	1	PROFESSIONAL COMMUNICATION - II	Ms. K.S. Ponnithaasree	116	106	91.3	1.3	1.8	1.3
	2	STATISTICS AND NUMERICAL METHODS	Mr. P. Jaisankar Ms. M. Bharathi	116	100	86.2	1.25	1.67	1.25
	3	DATA STRUCTURES USING C	Ms. P. Savitha Ms. V. Mythily	116	89	77.3	1.33	1	1
	4	PYTHON PROGRAMMING	Ms. P. Uma Ms. K. Shanmugapriya	116	91	78.44	1.5	1.14	1.75
	5	DIGITAL PRINCIPLES AND COMPUTER ORGANIZATION	Mr. B. Ramraj	116	95	81.89	1.66	1.33	2
	<ul style="list-style-type: none"> <li>It was found that the attainment level of all subject COs are not up to the attainment level. To improve the attainment levels students were classified as slow and advanced learners and the slow learners would be given more concentration to improve their performance.</li> <li>Fast Learners and Slow learners were identified based on result analysis.</li> <li>It was suggested to motivate Fast Learners to participate in other college events and online courses.</li> <li>It was decided to motivate slow learners those who have more than 3 arrears to concentrate in the subject more. Important questions given for each unit and asked them to write home assignments and conduct test in class.</li> </ul>								
Resolution	Resolved to accept and follow.								
Item 1.05	Discussion on department activities plan - Co-curricular and extracurricular activities								
Discussion	<ul style="list-style-type: none"> <li>Academic plan and Activities for the academic year 2023 – 2024 were discussed.</li> <li>Faculty members were asked to plan and organize workshops, FDPs and other related events for the academic year 23-24</li> <li>Faculty members were asked to adhere to the academic schedule and plan activities.</li> <li>Further, Faculty members were asked to enroll in Professional Bodies as members and asked to apply for proposals.</li> </ul>								
Resolution	Resolved to accept and follow.								
Item 1.06	Discussion on Placement and Training activities for III and IV year students.								
Discussion	<ul style="list-style-type: none"> <li>Student placement status of IV year was elicited</li> <li>It has been decided to devise training plan for III years</li> <li>Students taking test on Examy platform was discussed</li> <li>For 2024 Batch the following points were discussed regarding Placement. <ul style="list-style-type: none"> <li>➤ Placement willing: 103</li> <li>➤ Eligible for MNC company: 852</li> <li>➤ students got placed in logbase company with the 4.5 LPA</li> <li>➤ The company specific training has been given for 2024 batch students</li> <li>➤ The maventick drive is expected on 29.07.23</li> </ul> </li> </ul>								

	<ul style="list-style-type: none"> <li>➤ The DXC drive is expected on 8.8.23.</li> <li>➤ The TCS is expected at the end of August.</li> <li>• As of now, the DXC training schedule has been planned like : <ul style="list-style-type: none"> <li>➤ 9.30 to 11.15 - Test 1</li> <li>➤ 11.30 to 1.15 - Test 2</li> <li>➤ 2.00 to 3.00 - Aptitude/ Logical Training</li> <li>➤ 3.00 to 4.00 - verbal</li> <li>➤ 4.15 to 5.15 - computer programming</li> <li>➤ 5.15 to 6.15 - Automata fix</li> </ul> </li> <li>• Faculty members were asked to support for placement training.</li> <li>• Dr.D.Vanathi, Chairman/PAC informed the Placement Coordinator to monitor the attendance and placement test performance. She also told to notify the same to the parents.</li> <li>• Placement coordinator and the proctors of third year were asked to update the practice test taken status of placement students in Examly.</li> <li>• It has been asked to motivate students to concentrate more in upcoming drive.</li> </ul>																													
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Item 1.07	Discussion on Feedback collected - Class Committee Meeting (CCM), parents meeting, Alumni and Mid sem feedback (I, II, III & IV year)- reports, analysis and action taken.																													
Discussion	<ul style="list-style-type: none"> <li>• Discussed the schedule for Class Committee Meeting (CCM)</li> <li>• For I year parents meeting is planned on 31.7.23. Proctors were asked to inform the parents meeting date and time to the parents.</li> <li>• The Parents meeting incharge was asked to make necessary arrangement for meeting.</li> <li>• Mid Semester feedback on subject has been discussed and it was found to be moderate for all subjects.</li> </ul>																													
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	Mrs.K.S.Punithasree(Eng), Mr.P.Jaisankar(Maths), Mrs.M.Bharathi(Maths)	22MAN02-Soft /Analytical Skills - I		3.5
	Mrs.O.Abhila Anjou(CSE), Mrs.M.Premalatha(CSE)	22MAN03 -Yoga - I		3.5
Resolution	It has been discussed to set right the discrepancies put forth by the students			
Item 1.08	Discussion on PBL Courses. ( Selected Projects to be submitted to CiPD for Innovation day).			
Discussion	<ul style="list-style-type: none"> <li>• Student members of PAC are insisted to inform to the other students regarding presentation of innovative ideas to MSME.</li> <li>• PBL subject handling faculty members were informed to identify best projects</li> <li>• Faculty members were asked to motivate the students to submit Project to CiPD cell and also inform them to register for CXO-Innofest 2023 hackathon.</li> </ul>			
Resolution	Resolved to emphasize the students.			
Item 1.09	Discussion on Research and development Activities ( Fixing the target for Consultancy and Research grant)			
Discussion	<p>Research and development Activities for the year 2023-2024 were discussed as follows.</p> <ul style="list-style-type: none"> <li>• Scopus indexed/UGC/Webofscienc – 1 per Faculty.</li> <li>• Patent - 2 per year,</li> <li>• Consultancy for department – 4 Lakhs</li> <li>• Project grants - 1 per PhD,</li> <li>• FDP/Seminar/Workshop grant - 1 per faculty,</li> <li>• Student project grant - Few can be done</li> </ul>			
Resolution	Resolved to accept and follow.			
Item 1.10	Discussion on PAD's form eligibility.			
Discussion	<ul style="list-style-type: none"> <li>• Insisted the faculty members to fulfill the eligibility criteria for Performance appraisal form.</li> <li>• Faculty members were asked to concentrate on Scopus publication and NPTEL course.</li> </ul>			
Resolution	Resolved to accept and follow.			

Date: 31.07.2023

  
**CHAIRMAN**  
**PAC/CSE**