



**NANDHA ENGINEERING COLLEGE (Autonomous)**  
**PERUNDURAI-ERODE MAIN ROAD, ERODE – 638 052**  
(Approved by AICTE, New Delhi. Affiliated to Anna University, Chennai)  
Accredited by NAAC with A+ Grade)  
Website: [www.nandhaengg.org](http://www.nandhaengg.org) Phone: 04294 - 225585, 226393

# Laboratory Maintenance



**Laboratory Maintenance Register**

**NANDHA ENGINEERING COLLEGE, ERODE - 52 (AUTONOMOUS)**

Maintenance Register - Laboratory

Department : **BIO MEDICAL**

Laboratory Location : **Block - 3 109**

Laboratory name : **CC7 LAB**

Lab in-charge name : **K. THIVYAPRABHA**

S.No.	Date of Work / Maintenance	Description (Nature & Work)	System / Equipment Number / Name	Service Persons /Signature	Remarks	Remedy	Lab In-Charge	HoD	Principal
1	05/08/23	cleaning Mouse, Monitor, CPU & keyboard	Lenovo System	M. Muthu			at	M. Muthu	
2	26/08/23	checking the working condition of MAT LAB (Reinstallation of MAT LAB)		M. Muthu			at	M. Muthu	
3	09/09/23	Virus scanning		M. Muthu			at	M. Muthu	
4	22/09/23	cleaning Mouse, Monitor CPU & Keyboard.		M. Muthu			at	M. Muthu	
5	07/10/23	checking Working condition of MAT LAB (Reinstallation of MAT LAB)		M. Muthu			at	M. Muthu	
6	21/10/23	cleaning BMI-I Equipments		M. Muthu			at	M. Muthu	



**Equipment Service Register**

NANDHA EDUCATIONAL INSTITUTIONS  
 EQUIPMENT SERVICE DETAILS

Name of the College : NANDHA ENGG. COLLEGE  
 Name of the Department: BME

S. No.	Company Name	Material Details	Invoice No.	Invoice Date	Qty	Amount Rs.	LAB Name	LAB I/C	HOD	Purchase Dept.	Principal	Ao/ Secretary
07	Image Creator's	Toner Powder Refilling	1779	02/03/23	01	450	BME Department	[Signature]	[Signature]		[Signature]	[Signature]
08	Image creator's	Toner Powder Refilling	81	17/04/23	01	450	BME lab	[Signature]	[Signature]		[Signature]	[Signature]
09	Image creator's	Toner Powder Refilling	262	30.5.23	01	450	BME Department	[Signature]	[Signature]		[Signature]	[Signature]
10	Image creator's	Laser Printer 1005 paper pickup relay switch and clutch gear.	334	16.06.23	01	900	BME Department	[Signature]	[Signature]		[Signature]	[Signature]
11	Image creator's	LP-P1505 Metal Teflon sleeve Pressure roller(form)	357	21.6.23	01	1750	BME LAB	[Signature]	[Signature]		[Signature]	[Signature]
12	Image creator's	Toner powder Refilling	410	01.7.23	01	450	BME LAB	[Signature]	[Signature]		[Signature]	[Signature]





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**NANDHA EDUCATIONAL INSTITUTIONS, ERODE - 52**

EQUIPMENT SERVICE RECORD

OF THE COLLEGE : **NANDHA ENGINEERING COLLEGE** NAME OF THE DEPRATMENT: **Computer Science and Engineering** ① [CYBER SECURITY]

Company Name	Material Details	Location Name	B.No	Date	Qty	Amount	Incharge	HOD	Principal	AO
Image creators	Toner powder 12a	HOD Cabin	78	17.4.23	01	450	B.Pair	For B.Pair	[Signature]	[Signature]
Image creators	toner powder 3H	HOD cabin	601	10.8.23	01	450	B.Pair	For B.Pair	[Signature]	[Signature]
Image creators	toner powder (12A) 824	HOD cabin	977	26.10.23	01	450	B.Pair	For B.Pair	[Signature]	[Signature]
Image creators	toner powder 88a	HOD cabin	1364	20.11.24	01	450	B.Pair	For B.Pair	[Signature]	[Signature]
Image creators	toner powder cartridge 88a	HOD cabin	1684	19.03.24	01	650	B.Pair	For B.Pair	[Signature]	[Signature]
sivani power systems	Battery service	CC-15	213	20.03.24	20	700	[Signature]	For B.Pair	[Signature]	[Signature]
Image creators	toner powder 88A	HOD cabin	110	30.4.2024	01	450	For B.Pair	For B.Pair	[Signature]	[Signature]
Sivani power systems	ups services	B-5 CC-15	154	31.05.24	01	2,500	[Signature]	For B.Pair	[Signature]	[Signature]
Image creators	Toner Powder 12A	B-5 HOD Cabin	326	26.6.24	01	450	[Signature]	For B.Pair	[Signature]	[Signature]





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**NANDHA ENGINEERING COLLEGE- Erode- 638 052**  
(Autonomous)  
Department of Mechanical Engineering



DATE: 26.09.2023

**Submitted to the Principal,**

**SUB:** In our mechanical department, CAD/CAM Lab – Request to Service - Reg.

In our mechanical department, following items has to be serviced in UG & PG CAD/CAM laboratory.

S. No	Items to be serviced	Quantity
<b>UG-CAD/CAM Laboratory</b>		
1	Systems are not working (sys no - 1, 2, 3, 26, server, Mech office, mech library system, 72).	08
2	LAN problem (sys no - 22,33,45,46,57,61,62, 1, 2, 3, 4, 66, 72).	13
3	Keyboard problem	01
4	Mouse problem	01
5	A/C is not working.	02
6	Batteries in weak condition.	28
7	Electric power box problem.	01
<b>PG-CAD/CAM Laboratory</b>		
8	Systems are not working (sys no -9, 10, 11, 12, 13,).	05
9	Electric power box problem.	01
10	Mouse problem	01
11	LAN problem	15

Now I kindly request you to give the permission to service. This is for your kind perusal.

*S. M. S.*  
26/9/23  
Lab In-charge

*[Signature]*  
26/9/23  
HOD / Mech

*[Signature]*  
26.9.23

*[Signature]*  
26/9/23





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**NANDHA ENGINEERING COLLEGE, ERODE-638052**  
**(AUTONOMOUS)**  
**DEPARTMENT OF MECHANICAL ENGINEERING**

DATE: 08.09.2023

**Submitted to the Principal,**

**SUB: Replacement of UPS BATTERY at UG CAD/CAM LAB-Reg.**

In Mechanical Engineering Department CAD/CAM Laboratory is functioning and providing slots for Mech, Civil and Agri students. I would like to bring to your kind notice that the performance of 30 batteries purchased during 2013 is found to be poor. Thursday (07.09.2023) afternoon one battery was blast and power cut happened.

So, 29 batteries need to be replaced for smooth conduct of classes. we kindly you to take necessary action to replace the old batteries.

Thank you

*S. N. S. L.*  
Lab In-charge  
(Dr. S. Manikandan)


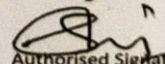
Mr. Anandkumar (System Admin)  
*[Signature]*  
08/09/23

*[Signature]*  
HOD 08/09/23





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BILL OF SUPPLY						
 <b>Image Creators</b> 27/14, Sathy Road, Veerappan Chatram, Erode - 638 004. M : 98427 40408 E : xeroxenthil@yahoo.com GSTIN : 33ATKPS2229L1ZD	Reverse Charge : Yes / No		<input checked="" type="checkbox"/> Original for Recipient			
	Invoice No.		<input type="checkbox"/> Duplicate for Transporter			
	827		<input type="checkbox"/> Triplicate for Supplier			
Date		21.09.2023				
<b>Composition Taxable Person, Not Eligible to Collect Tax on Supplies</b>						
Receiver <u>Nandha Engineering College</u> <u>Erode</u> <u>(Mech Dept)</u>			Place of Supply <u>-do-</u>			
GSTIN			State : Tamilnadu State Code 33			
State : Tamilnadu State Code 33			State : Tamilnadu State Code 33			
S. No	Particulars	HSN / SAC	Qty	Rate ₹. P.	Amount ₹. P.	
01	Toner Powder (23)		01	450	450	
E&OE			Total ₹.		450	
Invoice Value (In words) <u>Four hundred and fifty only</u>			"Image Creators" @ Uco Bank, Account # 08480210000014 IFSC Code : UCBA0000848		Certified that the Particulars given above are true and correct <b>FOR Image Creators</b>  Authorised Signatory	
Amount of Tax Subject to Reverse charges			Receivers Signature			
<b>Terms &amp; Conditions :</b> 1. Goods once sold will not be taken back 2. All disputes Subject to Erode Jurisdiction only 5. Interest will be charged of 24% after due date						



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## Classroom Maintenance





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### Maintenance Staff Attendance Register

NANDHA EDUCATIONAL INSTITUTIONS, ERODE - 52												
WEEKLY LABOUR ATTENDANCE (TECH CAMPUS)												
தேதி	வேலை செய்யும் இடம்	மேசன்	ஆண்கள்	சிட்டாளர்	சென்ட்ரிங்	கம்பி	பெயிண்டர்	டைல்ஸ்	எலக்ட்ரியன்	Mastri Sign	Gate Security Sign	Campus Supervisor sign
12/07/24	NEC	3	3	-	-	-	-	-	♀	[Signature]	[Signature]	[Signature]
	Chemical	3	4	2	4	-	-	-	-			
	NCT	3	4	2	-	-	-	-	-			
13/07/24	NEC	3	3	-	-	-	-	-	♀	[Signature]	[Signature]	[Signature]
	Chemical	3	4	2	-	-	-	-	-			
	NCT	3	4	2	-	-	-	-	-			
15/07/24	NEC	1	1	-	-	-	-	-	♀	[Signature]	[Signature]	[Signature]
	Chemical	1	2	-	2	-	-	-	-			
	NCT	3	4	-	-	-	-	-	-			
16/07/24	NEC	1	-	1	-	-	-	-	♀	[Signature]	[Signature]	[Signature]
	Chemical	-	-	-	-	-	-	-	-			
	NCT	3	4	-	-	-	-	-	-			
17/07/24	NEC	-	-	-	-	-	-	-	♀	[Signature]	[Signature]	[Signature]
	Chemical	-	-	-	-	-	-	-	-			
	NCT	3	4	-	-	-	-	-	-			
18/07/24	NEC	1	-	1	-	-	-	-	♀	[Signature]	[Signature]	[Signature]
	Chemical	-	-	-	1	-	-	-	-			
	NCT	3	4	-	-	-	-	-	-			
TOTAL SHIFT	NEC	9	7	2	-	-	-	-	-			
	Chemical	7	10	4	10	-	-	-	-			
	NCT	18	24	4	-	-	-	-	-			



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### Classroom Cleaning







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