



**NANDHA ENGINEERING COLLEGE**  
(Autonomous)  
ERODE- 638 052



**Department of Mechanical Engineering**

NEC/MECH/PAC-04/2022-23 (EVEN)

DATE: 16.03.2023

**CIRCULAR**

**Originator:**  
Chairman- PAC

**Circulated to:**  
Members of PAC & All faculty members

**Sub: Programme Assessment Committee (PAC) meeting:**

The PAC meeting is scheduled on **20.03.2023** to discuss the agenda listed below. In this connection, all the PAC members are requested to attend the meeting.

Date & Time of Meeting: **20.03.2023 (12.30PM)**

Venue: **Meeting Hall**

<b>AGENDA</b>	
Dissemination of vision and mission of the department	
VISION	<ul style="list-style-type: none"><li>To be recognised as a centre of excellence in the field of Mechanical Engineering and to produce competent engineers with multi-disciplinary exposure to meet the changing needs of the society.</li></ul>
MISSION	<ul style="list-style-type: none"><li>To enrich technical knowledge and skills by imparting quality education with ethics and social responsibility.</li><li>To empower the students in the thrust areas of Mechanical, Allied Engineering and Entrepreneurship in the continually changing global market.</li><li>To provide a conducive learning environment for improving continually to cater the needs of the society.</li></ul>
Item 4.01	Review of the previous PAC meeting minutes
Item 4.02	Discussion on PBL courses and projects with CiPD support.
Item 4.03	Review of Course coordinator meeting minutes of all the courses.
Item 4.04	Discussion on R17 Honour & Minor Syllabus.
Item 4.05	Discussion on Final year Placement and Internship
Item 4.06	Any other matter

To  
All members of PAC,  
✓ All Faculty members,  
✓ File (O/o Head)

  
**CHAIRMAN - PAC**  
**HEAD OF THE DEPARTMENT**  
**DEPARTMENT OF MECHANICAL ENGINEERING,**  
**NANDHA ENGINEERING COLLEGE**  
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**MINUTES OF THE PROGRAMME ASSESSMENT COMMITTEE MEETING**

<b>Name of the Body</b>	<b>PROGRAMME ASSESSMENT COMMITTEE (PAC)</b>	
<b>Department</b>	Mechanical Engineering	
<b>Meeting No.</b>	04	2022-2023
<b>Date &amp; Time</b>	21-03-2023 & 12.30 PM	

Disseminated the vision and mission of the department	
<b>VISION</b>	<ul style="list-style-type: none"><li>• To be recognised as a centre of excellence in the field of Mechanical Engineering and to produce competent engineers with multi-disciplinary exposure to meet the changing needs of the society.</li></ul>
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**HEAD OF THE DEPARTMENT**  
**DEPARTMENT OF MECHANICAL ENGINEERING,**  
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Department of Mechanical Engineering

The proceedings of PAC started and the minutes of the meeting are recorded as follows:  
The Chairman of the PAC Dr. M. Easwaramoorthi, HoD - Mech, welcomed the members followed by the introduction of members.

Item 4.01	Review of the previous PAC meeting minutes
	MoM of PAC held on 26.12.2022 & 08.03.2023 were reviewed. Faculty members are informed to focus on improving CO and PO attainment by taking suitable remedial measures in teaching learning process, involving students in co-curricular activities / industry interaction and improving the syllabus contents.
Item 4.02	Discussion on PBL courses and projects with CiPD support.
Discussion	<b>PBL Courses</b> <ul style="list-style-type: none"><li>• 2<sup>rd</sup> year / IV semester- Subtractive manufacturing process – 26 batches</li><li>• 3<sup>rd</sup> year / VI semester – Mechatronics – 27 batches</li><li>• It is informed to make use of facilities available in the Centre for Innovation &amp; Product Development (CiPD) and ensure the quality of projects and learning.</li></ul>
Resolution	Resolved to record.
Item 4.03	Review of Course coordinator meeting minutes of all the courses.
Discussion	Dr. MEM reviewed the Course coordinator meeting minutes and suggested to ensure the details of discussions about fixing targets of CO & PO, attainment of CO & PO and remedial measures taken for improvement during the course co-ordinators meeting and recording the same in minutes of meetings to satisfy the NBA / NAAC requirements.
Resolution	Resolved to record.
Item 4.04	Discussion on R17 Honour & Minor Syllabus.
	<ul style="list-style-type: none"><li>✓ Dr. M. Muthukumar clarified the minor degree work progress.</li><li>✓ Dr. N. Senniagiri presented the Honours vertical (Digital and Green Manufacturing)</li><li>✓ Dr. B. Ashokkumar presented the Honours vertical (Modern Mobility Systems).</li></ul>
Resolution	Resolved to approve.
Item 4.05	Discussion on Final year Placement and Internship
	<ul style="list-style-type: none"><li>• <b>Batch 2024:</b> Placement Training activities had been in progress for final year students (Core - CNC programming and IT - Programming language, aptitude, reasoning)</li><li>• Internship for the non-placement students should be finalized.</li></ul>
Resolution	Resolved to record.



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Item 4.06	Any other matter
	<ul style="list-style-type: none"><li>• Course files should be completed upto last semester and updated for current semester.</li><li>• Academic calendar should be strictly followed regarding content handling in the class.</li><li>• Ensure the availability of all study materials in the Google classroom for the theory &amp; practical courses.</li><li>• Examly Test performance (for all years) should be monitored and reviewed regularly.</li><li>• Ensure the availability of all study materials in the Google classroom for the theory &amp; practical courses.</li></ul>

Date: 22-03-2023

Place: Erode

  
22/3/23  
**CHAIRMAN-PAC**

**HEAD OF THE DEPARTMENT  
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